Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	**2**
4 **Library closed in observance of Labor Day**	**5**	**6** **Spotting Real News vs. Fake News** 6p (k) *Patent Pro Bono Program* 6p	**7** **Learning Circle: Learn to Write Fiction** 10:30a – 12:30p ** **Open Tech Lab (by appointment only)** 5–7p (k) *Score Small Business Mentoring* 5p, 6p, & 7p ** (k) *Design Your Own Custom Logo with Adobe Illustrator* 1p & 6p**	**8**	**9** **Instagram for Beginners** 1p
11 **Learning Circle: Making Sense of the News – News Literacy Lessons for Digital Citizens** 6–8p**	**12** **Internet for Beginners, Class 1 of 3** 10:30a **Learning Circle: Intro to HTML and CSS** 6–8p** (k) *How to Manage Your Social Media Marketing Like a Pro* 6p	**13** **Orientation to Your BPL Card** 12p (k) *Open KBLIC Software Lab (by appointment only)* 2p, 2:30p, 3p, 3:30p**	**14** **Learning Circle: Learn to Write Fiction** 10:30a–12:30p ** **Learn Microsoft Office with Online Courses** 1p **Open Tech Lab (by appointment only)** 5-7p (k) *Score Small Business Mentoring* 5p, 6p, & 7p ** (k) *Adobe CC Alternatives: Canva* 1p & 6p **	**15** **Business Research Resources** 2p	**16** **Back to the Future: Georeferencing Historic Maps** 1p
18 **Learning Circle: Making Sense of the News – News Literacy Lessons for Digital Citizens** 6–8p (registration closed)	**19** **Internet for Beginners, Class 2 of 3** 10:30a **Learning Circle: Intro to HTML and CSS** 6 – 8p (registration closed) (k) *Exploring Business Ownership* 1p	**20** **Choose Your Next Great Read** 3:30p **Preserving Your Family History (held in Commonwealth Salon)** 6p (k) *Open KBLIC Software Lab (by appointment only)* 2p, 2:30p, 3p, 3:30p** (k) *Financial Aid for High School Seniors and Current Undergraduate* 6p	**21** **Learning Circle: Learn to Write Fiction** 10:30a – 12:30p ** **Open Tech Lab (by appointment only)** 5-7p (k) *Final Cut Pro for Beginners* 1p, 6p (k) *Score Small Business Mentoring* 5p, 6p, & 7p **	**22**	**23** **Gmail for Beginners** 11:00a–12:30p **Boston in the Fall: Free and Discount Tickets to City Attractions** 2p (k) *Little Soldiers: An American Boy, a Chinese School, and the Global Race to Achieve* 2p
25 **Job Search & Resume Help Drop-in** 12p **Learning Circle: Making Sense of the News – News Literacy Lessons for Digital Citizens** 6–8p (registration closed)	**26** **Internet for Beginners, Class 3 of 3** 10:30a **Learning Circle: Intro to HTML and CSS** 6–8p (registration closed) (k) *Financial Aid for Prospective and Current Graduate Students* 6p	**27** **Social Media and Your Privacy** 6p (k) *Open KBLIC Software Lab (by appointment only)* 2p, 2:30p, 3p, 3:30p** (k) *Salary Negotiation for Women* 6p	**28** **Learning Circle: Learn to Write Fiction** 10:30a – 12:30p ** **e-Books in the Library, Drop-in** 2p **Open Tech Lab (by appointment only)** 5-7p (k) *Navigating Photoshop* 1p, 6p (k) *Score Small Business Mentoring* 5p, 6p, & 7p **	**29** **e-Books in the Library, Drop-in** 1p	**30** (k) *Build a Website with GitHub* 10a** (k) *Introduction to Music Entrepreneurship: Who am I as a Musician?* 2p

Program descriptions are listed on the reverse side

ADULTLearning

September 2017

**registration required. See back for details
(k) **and** *Italicized* indicates class is hosted by the Kirstein Business Library & Innovation Center
Plain Bold indicates class is hosted by the Community Learning Center

(k) KIRSTEIN BUSINESS LIBRARY & INNOVATION CENTER

Lower Level, Johnson Building

617.536.5400 and businessref@bpl.org

Adobe CC Alternatives: Canva
Create stunning visuals and images for social media, presentations, and more with Canva; a cloud based application. **§**

Build a Website with GitHub
Learn how to set up a personal website and blog using Jekyll and host it for free using Github Pages. Registration required at http://bit.ly/2v36ky0 **§**

Design Your Own Custom Logo with Adobe Illustrator
In a band? Starting your own business? Want to make a cool shirt? Learn how to use Adobe Illustrator in this hands-on workshop to create graphics for the web and print. **§**

Exploring Business Ownership
This workshop provides information on the various Small Business Administration (SBA) programs/services available for start-up and existing businesses.

Final Cut Pro for Beginners
Learn the basics of editing video with Final Cut Pro. Laptops and exercise files are included. Students also learn about resources for further learning. **§**

Financial Aid for High School Seniors and Current Undergraduates
The ASA College Planning Center provides an overview of financial aid for high school seniors and current undergraduates.

Financial Aid for Prospective and Current Graduate Students
The ASA College Planning Center provides an overview of financial aid for prospective and current graduate students.

How to Manage Your Social Media Marketing Like a Pro
Join digital marketing strategist Bryan Caplan as he walks you through the ins and outs of managing your social media marketing program like a pro. **Commonwealth Salon**

Introduction to Music Entrepreneurship: Who Am I as a Musician?
A workshop on creating, growing, and sustaining any entrepreneurial endeavor, especially one that also encapsulates artistic expression.

Little Soldiers: An American Boy, a Chinese School, and the Global Race to Achieve
Journalist Lenora Chu in her new book *Little Soldiers* offers a rare glimpse inside China's insular education system.

Navigating Photoshop
Students learn basic techniques of how to navigate Photoshop, manipulate images, and get an introduction to layers. **§**

Open KBLIC Software Lab (by appointment only) New to Photoshop and unsure where to start? Confused on how to design something for our 3D printer? Other questions about KBLIC software? Sign up for 30 minutes of one-on-one assistance by emailing businessref@bpl.org.

Patent Pro Bono Program
Learn about the Volunteer Lawyers for the Arts partnership with the United States Patent and Trademark Office and the Boston Patent Law Association program to provide pro bono legal assistance to eligible inventors in New England.

Salary Negotiation for Women
Attend this free two-hour salary negotiation workshop to gain the skills and confidence to successfully negotiate your salary and benefits. **Commonwealth Salon**

Score Small Business Mentoring
Attend a free one-hour business mentoring session for small business owners or people considering starting a small business. Registration required at http://scoreboston.org/KL or call 617.565.5591.

THE COMMUNITY LEARNING CENTER CLASSROOM

Mezzanine Level, Johnson Building

617.859.2323 and computerworkshops@bpl.org

Back to the Future: Georeferencing Historic Maps
This class is a hands-on exploration of the new features of the LMC website, which allows teachers and other users to create online presentations (Map Sets) using maps and digital content to form slide shows. Participants have the opportunity to georeference a map. **§**

Business Research Sources
Need to research a business, industry, or company? Learn about some of our favorite online resources for conducting business research. **§**

Boston: Free and Discounted Tickets to Boston's Museums & Attractions
Learn about several online resources to help you visit Boston museums, parks, and more without breaking the bank. **§**

Choose Your Next Great Read Use the BPL's catalog, Bibliocommons, and the database Novelist to find your next great read and to track your reading.

E-books in the Library, Drop-in
Having trouble downloading e-books? Bring your e-reader or tablet to this drop-in for assistance. **‡**

Gmail for Beginners
Get started using email with Gmail! We'll cover the benefits of using email, creating a Gmail account, sending and receiving emails, attachments, and how to change your password. Current Gmail users are welcome to attend with questions. **‡**

Instagram for Beginners
This class shows you how to create an account, take photos, apply unique filters, and ways to connect with friends, family, and organizations you want to follow. **§**

Internet for Beginners: Three Week Classes
These classes help you gain confidence in using an Internet browser, searching for keywords, and using the Internet safely. **‡**

Learning Circle: Learn to Write Fiction
Explore the basics of fiction writing, from character development, world building, and creating plot and structure. All work will be done through an online class. Participants will meet once a week to discuss, collaborate, problem solve, and more. Register at http://bit.ly/2tiCstz **§**

Learning Circle: Intro to HTML and CSS
Learn how to convert digital design mockups into static web pages by perfecting page layout, breaking down a design mockup into page elements, and implementing that in HTML and CSS. This is a fully online class where participants meet once a week in the library to discuss, collaborate, and problem solve. Registration is required; please register at http://bit.ly/bplhtml **§**

Learning Circle: Making Sense of the News
This fully online course is designed to help you develop the critical thinking skills needed to identify reliable information in news reports and become better informed about the issues you care about. Patrons meet once a week in the library to discuss, collaborate, and problem solve. Registration is required at http://bit.ly/bplnewsliteracy. **§**

Job Search and Resume Help: Drop-in
Our library staff can help you get started creating a basic resume as well as review your resume and give you feedback and tips on making it a success. First come, first served. **‡**

Learn Microsoft Office with Online Courses
Whether you are new to Microsoft Office or want to advance your skills, this class shows you online options for learning Microsoft Excel provided by the BPL. **§**

Map Making with CARTO
CARTO is an online mapping platform that allows you to create, edit, and share maps online for free. This is a beginner-level class in which users create an account and learn how to make their own digital maps. **§**

Open Tech Lab (by appointment only)
Having trouble with your email? Need computer, tablet, e-reader, or smartphone assistance? Resume help? Other tech questions? Sign up for 30 minutes of one-on-one assistance with a library staff member by calling 617.859.2323, or email computerworkshops@bpl.org.

Orientation to Your BPL Card
In addition to checking out books, movies, and music with your library card, you can also search through a variety of insightful e-resources, reserve museum passes, and more. This workshop shows you everything you can access with your BPL card. **‡**

Preserving Your Family History
Unrecorded and unpreserved family snapshots, documents, and memories disappear with the passing of each generation. **Steven Edson** and **Dan Gilman** share their knowledge to help you preserve your family's history before it's lost or forgotten. Discover how to scan and restore old photographs, transfer paper to digital formats, convert old film to video, record interviews with relatives, and learn best practices for editing, storytelling, and sharing your family's memories. **‡ Commonwealth Salon**

Social Media and Your Privacy
Social networking is a great way to stay connected with others, but it is important to take precautions when sharing information. This workshop will cover privacy and security settings on popular social media platforms, securing your online accounts, and general guidance on staying safe online. **§**

Spotting Real News vs. Fake News
The ability to tell accurate news from fake or misleading news is an important skill to use in an era of 24/7 information sharing. This workshop will give you insight in detecting fact from fiction online, what makes a news story fake or inaccurate, and fact checking online sources you can use to check for credible news. **§**

Keep learning 24/7 with online classes and workshops at bit.ly/lyndaBPL and bit.ly/galeBPL

lynda.com | gale COURSES

Stay connected
Sign up for the Adult Learning monthly newsletter via bit.ly/BPLAdult
Visit www.bpl.org/calendar

Key:
§ Knowledge of how to use a mouse, keyboard and the internet strongly recommended.
‡ Basic keyboard and mouse skills are recommended.

ADULTLearning