




**BOSTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Tuesday, January 24, 2017 at 3 p.m.
Charlestown Branch



FREE - TO - A

PRESIDENT'S REPORT

David Leonard, President



FREE - TO - A

DRAFT FY18 MAINTENANCE BUDGET

Ellen Donaghey, Chief Financial Officer



TRUSTEE FUNDS CLASSIFICATION

Prior to FY17

- Donations – 8%
- Library for the Commonwealth – 30%
- State Aid – 8%
- Trust Fund/Other -56%

FY18

- Library Affiliates – 11%
- InterLibrary Loan – 1%
- Library for the Commonwealth – 29%
- State Aid – 8%
- Trust Fund income – 25%
- Other – 26%

Draft Trustee Budget

Category	FY17 External	FY18 External	Change	Description
Permanent Employees	3,150,325	3,096,112	-54,213	Reclassify salary to overtime
Overtime	161,000	250,000	89,000	Reclassify and additional events
Other Salary Costs	97,600	55,100	-42,500	FY17 costs lower than budgeted
Telecomm/Utilities	97,900	0	-97,900	Costs associated with Norwood – sold June 2016
Repairs/Maintenance Buildings	372,000	611,020	239,020	Contracts for new services, events related costs
Repairs/Service Equip	169,987	197,885	27,898	New equipment repair costs
Contracted Services	1,407,941	2,301,415	893,474	Based upon FY17 actuals
Misc Supplies/Materials	2,065,311	1,579,342	-485,969	Right size city materials budget/reallocate costs
Equipment	350,930	231,890	-119,040	Based upon FY17 spending
Programming	453,638	282,745	-170,893	Johnson Year 1 programming
Other Costs	586,097	287,625	-298,472	Reallocate IT service cost to contracted services
Total	8,912,729	8,893,134	-19,595	

Draft City Budget

Category	FY17 City	FY18 City Submitted	Change	Description
Permanent Employees	23,758,233	24,333,192	574,959	Routine increases, including minimum wage
Overtime	297,200	325,000	27,800	Slight increase to match spending
Other Salary Costs	173,900	187,900	14,000	Based on FY17 unemployment costs
Telecomm/Utilities	3,413,832	3,738,368	324,536	E-rate increases, Utilities (Johnson), reclassify contracted services
Repairs/Maintenance Buildings	2,162,813	2,224,379	61,566	Contractual increases - emcor, fire alarms
Repairs/Service Equip	290,374	375,534	85,160	
Contracted Services	1,358,946	1,116,756	-242,190	costs reclassified to telecomm/utilities
Misc Supplies/Materials	2,624,668	3,054,810	430,142	Right size city materials budget
Equipment	235,105	259,485	24,380	Small increase to replace equipment
Programming	0	0	0	
Other Costs	186,666	313,643	126,977	software renewal, higher adobe costs etc
Total	34,501,737	35,929,067	1,427,330	

Proposed FY18 Spending by Source

Proposed FY18 Spending by Source		*Draft			
Source	Final FY16	Final FY17	Proposed FY 18	Change	
City of Boston	34,092,570	34,501,737	35,929,067	1,427,330	
Boston Public Library Affiliates	735,260	1,012,748	1,021,485	8,737	
InterLibrary Loan	100,000	100,000	100,000	0	
Library for the Commonwealth	2,601,883	2,601,883	2,501,883	(100,000)	
State Aid to Libraries	2,674,500	679,275	679,275	0	
Trust Fund Income	679,275	2,210,989	1,960,732	(250,257)	
Other Sources	2,005,536	2,307,835	2,629,759	321,924	
Total	42,889,024	43,414,467	44,822,201	1,407,734	



CAPITAL PROJECTS UPDATE & FY18 PRELIMINARY CAPITAL PRIORITIES

Eamon Shelton, Director of Operations



TYPICAL PROJECT PHASES

Planning > Programming > Design >
Construction > Move in/Occupancy



BRANCH PROJECTS

Project	FY 18 Status
Adams Street Branch Library	Continue in FY18 - Design
Chinatown	Continue in FY18 – Planning/Temporary Services
Dudley Branch Library Renovation	Continue in FY18 – Design/Construction
Egleston Square Branch Library	No Change
Faneuil Branch Library	No Change
Fields Corner Branch Library	No Change
Jamaica Plain Branch Library	Continue in FY 18 – Completion
North End Branch Library	No Change
Parker Hill Library	Continue in FY18 - Construction
Roslindale Branch Library Renovation	Continue FY18 – Design/Construction
Uphams Corner Library	No Change

SYSTEM WIDE PROJECTS

Project	FY18 Status
Critical Repair	Continue in FY18 - Construction
Permanent Collection Storage (Archival Center)	Continue in FY18 - Programming
Security Audit Recommendations Implementation	Continue in FY18 - Construction
Website & Online Services Redevelopment	Continue in FY18

CENTRAL LIBRARY PROJECTS

Project	FY18 Status
Johnson Building Energy Improvements - Rare Books HVAC	Continue in FY18 – Design & Construction
Johnson Building Piping Infrastructure	No Change
Johnson Building Roof Replacement	No Change
McKim Library Phase II C Signage	Continue in FY18 - Completion
McKim Library Phase II D	Planning in FY18

TRUSTEES FINANCE & AUDIT COMMITTEE

Evelyn Arana-Ortiz, Committee Chair





**BOSTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Next Meeting:
Tuesday, March 14, 2017 at 8:30 a.m.
Commonwealth Salon
Central Library in Copley Square

