

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees Finance and Audit Committee

Wednesday June 13, 2018 at 8:00 a.m.  
Central Library in Copley Square, Kirstein Business Library-Exchange  
700 Boylston Street, Boston, MA 02116

### AGENDA

- I. **Welcome**  
*Evelyn Arana-Ortiz, Chair*
- II. **Review and Approval of Meeting Minutes from May 3, 2018**  
*Evelyn Arana-Ortiz, Chair*
- III. **Discussion of Management Letter for FY2017 for Recommendation to Board of Trustees**  
*Ellen Donaghey, Chief Financial Officer*  
*Matthew Hunt, CPA CliftonLarsonAllen, LLP*

**VOTED: “that, the Trustees Finance and Audit Committee recommend the Trustees of the Public Library of the City of Boston vote to accept the Draft Management Letter for the fiscal year ending June 30, 2017, from CliftonLarsonAllen, LLP, Certified Public Accountants.”**

- IV. **Review and Approval of Contracts**  
*Evelyn Arana-Ortiz, Chair*  
*Ellen Donaghey, Chief Financial Officer*  
*Laura Irsmscher, Chief of Collections*

- A. Contract for Cleaning Music Cage and Stacks at the Boston Public Library

**VOTED: “that, the Trustees Finance and Audit Committee authorize a contract with Belfor Property Restoration not to exceed \$40,000 for the cleaning of the Music Cage and Stacks at the Boston Public Library.”**

- B. Contract for Rare Books Relocation discussion

- V. **Executive Session/Rare Books Relocation, Discussion**  
*Evelyn Arana-Ortiz, Chair*

- A. Discussion of security procedures regarding the rare books collection

- VI. **Reconvene, Vote for the Rare Books Contract**

**VOTED: “that the Trustees Finance and Audit authorize a contract with (to be determined) not to exceed (to be determined) for the Secure Move and Storage of Certain Library Collections.”**

VII. **New Business**

VIII. **Public Comment**

IX. **Adjournment**

**Trustees of the Public Library of the City of Boston**  
Robert Gallery, Chair; Evelyn Arana-Ortiz, Vice Chair  
Zamawa Arenas, Jabari Asim, Ben Bradlee, Jr., Cheryl Cronin,  
Linda Dorcena Forry, Priscilla Douglas, John Hailer, Rep. Byron Rushing

President, David Leonard  
Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend  
For information: [www.bpl.org](http://www.bpl.org)