

## MEETING ROOM USE POLICY

Date Approved: May 26, 2020

The mission of the Boston Public Library (hereinafter the “Library”) is to preserve and provide access to the historical record of our society and to serve the cultural, educational and informational needs of the people of the City, the Commonwealth and Beyond. In support of this mission, the Library provides meeting rooms at all library locations. Meeting rooms are available to community and non-profit groups and organizations for meetings that are educational, cultural or civic in nature. The use of the facilities shall be in accordance with the policies and procedures set by the Trustees of the Boston Public Library.

All political activity and campaign fundraising in support of one candidate or groups thereof is not permitted. Political debates in the interest of civic engagement may be permitted in accordance with the Meeting Room Use Procedures.

The Board of Trustees of the Public Library of the City of Boston, or its designees, approves all meeting room usage of the Boston Public Library. The Library may determine the number of meetings to be operated simultaneously. Library needs take precedence over external meetings.

All organizations and groups shall indemnify, defend and hold harmless the Boston Public Library and the City of Boston, its officers, agents and employees from and against any and all claims, suits, actions of any kind, arising and resulting and accruing from any negligent act, omission or error of the organization or group resulting in or relating to personal injuries or property damage arising from the organization/group’s use of the Library meeting room.

The Board of Trustees of the Public Library of the City of Boston delegates authority to the Library President or designee over meeting room use procedures.

The Library shall not discriminate on the basis of the political or religious beliefs of applicant groups, or on any other constitutionally or statutorily-prohibited basis.