

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees Finance and Audit Committee

Tuesday, March 16, 2021 at 8:00 a.m.

Held via Zoom: <https://boston-public-library.zoom.us/j/89248272657>

REVISED AGENDA

I. Committee Chair Report

Evelyn Arana-Ortiz, Committee Chair

- A. Welcome remarks
- B. Roll Call of Committee Members
- C. Review and Approval of Meeting Minutes from January 5, 2021

II. Review of financial market conditions and impact on the Library's endowment

Sebastian Grzejka, NEPC Principal and Senior Consultant

III. Review and award contracts associated with the E-rate program

Ellen Donaghey, Chief Financial Officer

- A. Contract for Multi-Site Connectivity Services for the Boston Public Library System / E-Rate Funding Eligible

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve to be entered into with: City of Boston, Dept of Innovation and Technology, located at: One City Hall Square, Boston MA 02201, the most responsive and responsible bidder in a public Request for Proposal (RFP) process, advertised under M.G.L. 30B, a contract for: MBLN Multi-Site Connectivity (BPL) as specified for one year with the BPL option to renew for two additional years at the proposal price, at a total not to exceed: Three hundred seven thousand, eight hundred dollars (\$307,800.00) per fiscal year, contingent upon receipt of Universal Services Administrative Co Federal funding (E-rate). The Boston Public Library Evaluation Committee performed an evaluation of the proposals submitted by the vendors as described in the RFP documents, and through this process determined the proposal presented by: City of Boston - DoIT represented the best value for the Boston Public Library.”

- B. Contract for eRate eligible services for MBLN Network Hardware Upgrade

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve to be entered into with: ePlus, located at: 13595 Dulles Technology Drive, Herndon, VA 20171 the lowest eligible, responsible, and responsive bidder in the public bidding, advertised under M.G.L. 30B, a contract for: MBLN Network Hardware Upgrade as specified for one year, at a total cost not to exceed: Eight hundred seventy one thousand, nine hundred seventeen dollars (\$871,917.00), contingent upon receipt of Universal Services Administrative Co Federal funding (E-rate). The Boston Public Library Evaluation Committee performed an evaluation of the bid packages submitted by the vendors as described in the IFB documents, and through this process determined the bid presented by: ePlus represented the best value for the Boston Public Library.”

IV. Award of Contract for Guard and Patrol Services

Ellen Donaghey, Chief Financial Officer

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract for one year with two one year options to renew for Guard and Patrol Services for Boston Public Library System to Securitas Security Systems USA at One Harbor Street, Suite 301, Boston, MA 02210.”

V. **Review and approval for recommendation of the BPL Technology Plan 2021**

Kurt Mansperger, Chief Technology Officer

VOTED: “that, the Finance and Audit Committee of the Public Library of the City of Boston vote to recommend to the Board of Trustees to accept the Boston Public Library Technology Plan as presented.”

VI. **New Business**

VII. **Public Comment**

Evelyn Arana-Ortiz, Committee Chair

**Public is welcome to sign up via the Chat feature on the Zoom call and allowed 2 minutes to speak. These spoken comments will be recorded into the meeting minutes.”*

VIII. **Adjournment**

Evelyn Arana-Ortiz, Committee Chair

Next meeting is Tuesday, May 11, 2021 at 8:00 a.m. via Zoom

**Meeting is subject to change*

Trustees Finance and Audit Committee of the Public Library of the City of Boston

Evelyn Arana-Ortiz, Committee Chair

Members: Zamawa Arenas, John Hailer, Jeff Hawkins, and David Leonard

Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend; for information: www.bpl.org

Zoom Link: <https://boston-public-library.zoom.us/j/89248272657> Webinar ID: 892 4827 2657

Call in option: 1 301 715 8592, or 1 312 626 6799, or 1 646 558 8656, or 1 253 215 8782, or 1 346 248 7799

International numbers available: <https://boston-public-library.zoom.us/j/89248272657>