



# CITY COUNCIL WAYS & MEANS COMMITTEE HEARING - BPL OPENING PRESENTATION

*David Leonard,  
BPL President & Leadership Team*

*05/14/21*

# TEAM PRESENTING

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- ➡ David Leonard, President
- ➡ Ellen Donaghey, Chief Financial Officer
- ➡ Michael Colford, Director of Library Services
- ➡ Laura Irmscher, Chief of Collections
- ➡ Eamon Shelton, Director of Operations

# KEY ACCOMPLISHMENTS

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## ➡ **Innovative COVID-19 programming and services**

- Digital equity
- Book bundles
- Craft kits
- Virtual access to McKim

## ➡ **Continued robust demand for services**

- Even with buildings closed, BPL's total circulation for FY21 is estimated to be our highest total at 5.2 million.
- In FY21, we expect to double the circulation of digital items from just 3 years ago.
- More than 77,000 patrons signed up for new e-cards in the last 12 months, which is an increase of 66 percent over the previous year.

# KEY ACCOMPLISHMENTS

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## ➡ Diversity, Equity, and Inclusion

- Ratification of statement and action plan on racial equity
- New acquisition policy; \$75,000 grant to increase access to anti racist collection
- Engagement with YW Boston
- Analyzing recruitment strategies

## ➡ Improving neighborhood presence & services through purposeful capital projects

- Continued significant progress, including opening Roxbury and nearing completion of Adams and Roslindale

# KEY ACCOMPLISHMENTS

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## ➔ Increased service to underserved and vulnerable communities

- Tech Goes Home
- ESL Conversation Circles
- Homework Assistance Program
- Future Readers Club
- Repairing America

## ➔ Creation of a five-year roadmap

- Bridge from the previous 'Compass' Strategic Plan to a future strategic planning exercise with deep and robust stakeholder engagement.

## ➔ Expanded digital access to collections

- Virtually every manuscript and manuscript collection in the BPL Rare Books and Manuscripts department now findable online for the first time.
- Staff created 30,000 new entries in our database, covering an estimated 100,000 individual manuscripts.

# FY22: ONGOING + NEW INITIATIVES

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## ➔ Fine elimination

## ➔ Library services

- Youth engagement
- Expanding client-based service model
- Expanding programming for workforce development
- Adding additional out of school time programming
- Stronger collaborations with BPS

# FY22: ONGOING + NEW INITIATIVES

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## ➡ Collections

- Complete and reopen Rare Books and Manuscripts
- Assess collection storage needs through capital funded study
- Implement Collections Security Policy
- Develop digital preservation plan

## ➡ President's office

- Reopening, Recovery, and Renewal
- Development support and affiliate collaboration
- Equity work: Launch equity coordinator position
- Develop better strategic partnership program
- Trustee engagement

# FY22: ONGOING + NEW INITIATIVES

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## ➡ Operations and technology

- Implement technology plan
- Enhance security posture
- Modernize facilities management technology

# CAPITAL PROJECTS/INVESTMENTS

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## Capital projects completing FY22

- Adams Branch
- Roslindale Branch
- Rare Books Renovation
- McKim Master Plan Programming Study
- West End Programming Study
- Egleston Branch Programming Study
- McKim Fountain Women's Locker Room Renovation

## Capital projects continuing FY22

- Faneuil Branch Renovation
- McKim Fire Panel Replacement
- Codman Square Branch Programming Study
- Research Collections Preservation and Storage Plan
- Chinatown Branch (new location)
- Uphams Corner Branch (new location)

## Capital projects kicking off FY22

- Fields Corner Design
- South End Branch Programming Study
- North End Branch Programming Study
- South Boston Branch Programming Study
- Central Library Facade Study and Repairs

# NEW + ONGOING INITIATIVES

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## ➡ Collections

- \$2.1 grant to revitalize the library's Founding Research Collection; anticipate Phase One will continue through 2023.

## ➡ Library Services

- Transition from virtual service to a hybrid of virtual service and full in-person service.
- Revamp and implement a system-wide outreach plan based on library priorities
- Explore opportunities to create more partnerships in priority areas; comprehensive plan to provide services and programs directly in the community through our outreach partners.
- Launch the Library as Economic Hub pilot in three branches
- Work with the Boston Public Library Fund to expand services to patrons in need of social services at the library.
- Create a Peer Navigator program to help vulnerable populations

# NEW + ONGOING INITIATIVES

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## ➡ **Language access + equitable outreach**

- Forming library-wide steering committee to standardize policies, procedures, and available services for speakers of other language
- Currently working with City Language and Communication Access department to coordinate services between BPL/LCA
- Communications working with branches to standardize appropriate translation languages and policies for signage, social media, media outreach.
- Continue to work with Mayor's Office of Immigrant Advancement on media roundtables with immigrant-service media outlets
- Current budget allows for two additional headcount in Communications, enabling additional strategic direct communications with underserved communities

FREE-TO-ALL

**QUESTIONS?**

## **Boston Public Library PROPOSED Strategic Roadmap 2021 - 2025**

### **INTRODUCTION**

Since its founding, the Boston Public Library has been charged with helping patrons find the tools they need to become informed, educated, and engaged members of society. Today's BPL leverages our collections, services, spaces, programs and staff to ensure that legacy continues.

Today, "Free to All" takes on special significance as a charge to help remove barriers to opportunity such as: systemic racism, economic injustice, homophobia, transphobia, intolerance and ignorance.

Today's social and political climate means that many of the people we serve face additional economic uncertainty, workforce challenges and disenfranchisement. A global pandemic has presented us new challenges for our health and for the economy, and we also now welcome a strong, new societal appetite for engaging with longstanding systemic racism and racial injustice.

In the face of ever-widening gaps in equity, our patrons trust us to help them bridge those gaps with innovative thinking and bold action. The BPL has become a front-line institution in addressing the needs of all those who need assistance navigating the complexities of life, providing advice and connections to health, housing, literacy and other areas.

This work requires a strong, stable institution to make this vision a reality. To best serve our patrons and staff, the Boston Public Library must have a plan in place to further strengthen the institution, its culture, and its offerings; to clarify our mission, priorities, and initiatives. This plan will allow the library to fully and successfully serve all patrons -- regardless of age, identity, ability, physical need, economic status, or how they connect to the library.

This 'strategic roadmap' outlines the Library's proposed areas of focus for 2021 - 2025, and provides a bridge from the previous 'Compass' Strategic Plan to a future strategic planning exercise with deep and robust stakeholder engagement. As a living document, we fully expect that it will evolve to include and prioritize new developments, while recognizing that some of the work outlined here will live beyond this timeframe.

Key Supporting Strategic Documents:

- BPL Technology Plan
- BPL Racial Equity Statement & Action Plan
- BPL Capital Plan and Implementation Timeline

**How we will do this**

Our goal in the next five years and beyond will be **to positively and concretely impact our patrons' lives by delivering the highest levels of service across all our offerings.**

We will uphold their trust in us by giving them the **information, knowledge, confidence and power** to improve their lives. We will help **mitigate systemic barriers** that could keep them from their goals; and we will **connect them** to their community, civic resources, and to full participation in a democratic society.

We will do this work **with** our communities; and not simply **for** them.

To support this goal, we have further outlined and updated our seven key priorities. To develop this set of priorities, we have focused on uncovering those areas most in need of attention and those most likely to have the most significant impact on the BPL's ability to serve its patrons well.

## **From 2020 to 2025, the Boston Public Library will focus on the following seven priorities:**

### **Becoming an anti-racist organization**

We will do everything in our power to become an organization that recognizes our challenges and fulfills our obligations to staff and patrons alike with respect to diversity, equity, and inclusion. We commit to following all actions outlined in the BPL Statement on Racial Equity, and building a staff culture for all based on respect and professional development.

### **Delivering programs and services that build and maintain equity**

We will continue providing opportunities, programs, and services for all patrons, while growing our special focus on the challenges and inequities faced by people of color, immigrants, and other underserved or disenfranchised communities.

We will specifically focus on the areas of workforce preparedness and development, civic engagement, and public health. We will continue to foster the love of reading in children from birth to 18; and to engage youth in education, culture, civics, STEAM, and social and emotional learning.

### **Building and maintaining our collections**

We will maintain, build, and make accessible collections that are diverse, inclusive and geared to understand and close equity gaps that anticipate users' interests and needs, and will practice responsible stewardship of all our collections.

### **Expanding our impact**

We will raise awareness on the local, regional and national level of our value as a preeminent urban public library and research institution. Through promoting our collections, programs, and services, and telling the story of their impact, we will also support efforts to increase private funding – funding that secures and expands our ability to play a role in patrons' lives.

### **Providing inspiring spaces to all**

We will provide welcoming spaces for patrons and staff that are safe, clean, and sustainable, while incorporating the latest and most appropriate technologies and strategies to do so.

### **Creating connections through technology**

We will develop and implement an innovative technology plan that will support our programs and services, enable the Library's operations to run seamlessly, and help eliminate the digital equity gap. We will deliver a range of accessible online offerings and digital collections, balancing preservation of our collections with increased accessibility and user engagement.

### **Expecting the unexpected**

We will expect -- and plan for -- the unexpected, so that our library can continue to operate with minimal disruptions to patrons, even when we face operational or communications challenges.

## **NEXT STEPS – 2021–2025**

The following outlines four phases of activity that the Library will undertake to begin to reach these goals. In a world where our operations have fundamentally shifted for an unspecified timeline, we must continue to be nimble in our operations, while keeping issues of equity, diversity, and injustice clearly in our sights.

## **Phase I: January 2021 – June 2021 (may continue into second half of year)**

### Prioritizing our programs and services

Use the limitations of life during a pandemic to rethink public access to technology. Continue to support the digital literacy needs of targeted communities through Tech Goes Home, laptop/hotspot lending, and other services.

### Continuing to improve our operations

Complete development of a longer-range technology plan to help meet the goals of all library departments, with special attention to digital and repository services.

Define and articulate goals and targets for our strategic partnership program and key City of Boston departments to strengthen programs and services in our key priority areas and guide our relationship with affiliates and partners-in-residence.

Roll out complete package of brand standards and new templates

Develop communications strategy aligned with this 5-year plan, addressing skills and capacity gaps.

### Stewarding our collections

Improve the security of our collections, especially in preparation for the return of Special Collections by developing and implementing a Collections security policy and procedures

Begin to execute on the \$2.1 million donation to clean, catalog, and preserve a significant portion of the Founding Research Collection. Launch Research Collection Storage Study to evaluate the space needs of the research collection.

Complete collections work in branches undergoing capital improvements.

Continue implementation, evaluation and iteration of collections ordering plan for circulating collections.

Launch committee to develop digital preservation plan.

### Equity, diversity, and inclusion

Finalize a cohort/working group to work with our partners, YWBoston, to develop an action plan over the next year, focused on diversity, equity, and inclusion

Prepare for a committee to address diversity, equity, and inclusion principles in collection work

Activate and Report on all actions called for in the Racial Equity Statement and action plan, in concert with YW Boston process and timeline.

Analyze our recruitment and hiring practices to ensure more equitable recruiting and hiring; review department and team level demographics to understand where there are challenges of diversity and representation.

### COVID Recovery

Review existing and future reopening plans with an equity lens to ensure upcoming waves of services focus on those who need us most and who may not yet be well connected to us.

Develop new and efficient ways to determinedly return services to the public, keeping health and safety protocols at the forefront.

Continue to balance virtual and physical services to best serve the needs of our patrons both in Boston and across the State and beyond.

Focus efforts across the board on vulnerable populations most struggling with life during the pandemic and recovery, and those to whom we are least connected.

### **Phase II: Jun 2021 – Dec 2021**

#### Prioritizing our programs and services

Prioritize our programming and promotion of those programs that focus on creating an equitable society. Priorities will include youth engagement, economic and psychological recovery, health and human services, civic engagement, and media literacy.

Define a plan for youth engagement work, including expanding the Homework Assistance Program, and developing school support programs to improve children's scholastic success in a virtual world.

Develop a neighborhood outreach strategy that blends branch and system-wide work and aligns with the priorities in this document.

Expand the client-based service model piloted by Community Learning

Expand programs and services for workforce development, Health and Human Services, and Youth Engagement

Explore and begin developing a multi-faceted, multi-year, strategic partnership with selected organizations who share our strategic goals and values to create and offer a slate of innovative and collaborative programs and services.

### Continuing to improve our operations

Improve and simplify the contracting process, to include a broader outreach strategy to potential partners.

Develop a data analytics program within the BPL organization in order to better understand and communicate impact and outcomes in the communities we serve.

Adopt new room booking software to provide more efficient staff requests, inventory lists, staffing schedules, and financial projections.

Relaunch Special Events business

Execute strategic communications plan

Develop communications strategy

### Stewarding our collections

Complete collections work for branches currently undergoing capital projects.

Prepare to re-open Rare Books, including Aeon implementation, web site information, and layout of collections

Continue work of defining goals and principles to guide our collections strategy in order to more formally incorporate our diversity, equity and inclusion values.

Issue RFP's and commence work on Founding Research Collection project

Expand access to regional newspaper collections through web development, grants, and new digitization opportunities

Complete Research Collection storage study and use findings to determine next steps for storage needs.

Continue development and implementation off collections security procedures

Develop digital preservation plan and identify short term measures to address collections most in need.

### Equity, diversity, and inclusion

Review our protocols for engaging with first responders and public safety organizations to ensure appropriate levels of response based on the needs of the patron in difficulty. Responses must include opportunities for de-escalation and referral and must be appropriately balanced with the safety and security of staff, patrons, and library property.

Identify and execute on opportunities to become an institutional member of caucuses or affinity groups within professional library organizations such as the American Library Association.

### COVID Recovery

Continue to balance virtual and physical services to support patrons as we enter the recovery phase of COVID.

### **Phase III: Jan 2022 – Dec 2023**

#### Prioritizing our programs and services

Expand programs and services that support patrons who need assistance in the areas of workforce development, and the health and human service needs of our vulnerable communities, both virtually and in person where possible.

Launch a social worker/peer navigator program to better serve communities at risk.

Expand early literacy programs through the Future Readers Club, including books for newborns, and explore new, innovative ways of promoting the importance of early literacy.

Work with the BPL Fund to further expand services to support workforce development and economic recovery by increasing outreach services, partnership opportunities, and career placement services.

Focus on adding additional out-of-school time programs, with a focus on non-users and underserved populations

Explore stronger collaborations with the Boston Public Schools to better provide scholastic support and racial equity.

#### Continuing to improve our operations

Develop metrics to better determine the effectiveness of the Library's programs and services.

Finalize a minimum technology standards training program to provide maximum effectiveness of all staff.

Develop new Special Events opportunities; responding to current gathering trends and regulations in order to resume revenue stream.

Develop and implement a new emergency response plan

#### Stewarding our collections

Founding Research Collection project - Complete phase 1

Complete collections work for branches w capital projects

Reopen Rare Books: Collection move, space set up, open service

Continue to evaluate and prepare collections in the McKim building for upcoming renovation work

Implement digital preservation plan.

#### Equity, diversity, and inclusion

Invest in initiatives that develop and improve employee culture, improve diversity in hiring, and aim to achieve equity in professional development.

Increase and sustain outreach and community engagement work focused on communities in the greatest need, particularly Black communities and communities of color, schools, the incarcerated, the vulnerable, and youth of the city of Boston.

Implement the action plan developed by the DEI cohort guided by YWBoston

Determine next steps based on that action plan to advance this goal

#### COVID Recovery

Complete the second phase of a programs and service focus around recovery and assess the need to additional work

### **Phase IV: Jan 24 – Dec 25**

#### Prioritizing our programs and services

Revamp and implement a system-wide Outreach plan

Finalize planning on an Education Team to provide direct teaching opportunities for teachers and students

#### Continuing to improve our operations

Improve the budgeting process for Trustee revenue

#### Stewarding our collections

Founding Research Collection project - Phase 2  
Complete collections work for branches w capital projects

### Equity, diversity, and inclusion

To be determined based on outcomes of long-term YWBoston engagement

### COVID Recovery

To be determined, based on current need

### **LONG TERM**

Begin Development of a BPL climate resilience program  
Continue to implement technology plan  
Complete Facilities Department restructuring

## **CLOSING**

Each year, millions of people use and depend on the BPL, both in person and online. They expect us to be steady, open, innovative, and vibrant. They want to be welcomed, inspired, and energized. They need to feel safe, included, and powerful. And they both challenge us and trust us to help guide them in achieving these goals.

These are high expectations. But we are confident that the seven priorities outlined in this document and the projects and initiatives that are informed by them are those will have the greatest impact on meeting – and exceeding -- our patrons' needs and expectations.

Doing so will require the collective energy of every member of this organization, its affiliates, and its partners. The remarkable staff of the broader BPL is uniquely capable and committed to our mission. Together, we will harness our mission of “Free to All” to meet the challenges of today and to be ready for the challenges of tomorrow.

# Mayor Janey's FY22 Budget Submission

Category	FY2021	FY2022	Change	% Change	Description
Permanent Employees	27,254,938	27,980,795	725,857		P2 Generalist Roslindale, P3 Equity & Outreach Coordinator, BLA8&P1, 3% Communications
Overtime	325,000	325,000	0	0%	
Other Salary Costs	171,000	142,000	-29,000	-17%	
Telecomm/Utilities	4,045,606	3,602,675	-442,931	-11%	City Utility Estimate - FY21 now estimated at \$2.8m
Repairs/Maintenance Buildings	2,537,150	2,537,150	0	0%	HVAC & other contracts in year 3 of 3 year cycle
Repairs/Service Equipment	174,100	174,100	0	0%	
Contracted Services	2,580,588	3,018,649	438,061	16.98%	\$159k increase for security contract, \$30,000 for Outreach Coordinator, \$250,000 funding for Reopening
Misc Supplies/Materials	3,325,008	3,325,008	0	0%	
Other Costs	938,117	1,024,480	86,363	9.21%	Software licensing charges
Equipment	35,000	47,000	12,000	34%	Small equipment purchases - reopened branches
Total	41,386,507	42,176,857	790,350	1.9%	

# FY22 Anticipated Funding Sources

Source	FY21	FY22	Assumptions
	Budget	Budget	
City	41,386,507	42,176,857	
External			
Affiliates	1,486,195	1,650,490	Final FY20 was \$1.4m - increased in keeping with increased fundraising
State – InterLibrary Loan	100,000	100,000	Level Funding of State Interlibrary Loan Program
State – Library for the Commonwealth	2,707,276	3,386,189	FY21 ended being \$3.1m
Other	2,830,338	2,234,585	FY21 budget was set before COVID, final costs will be lower.
State Aid to Libraries	752,952	752,952	State aid has increased over the years. Initially held with FY21 estimate. Final FY21 share approximately \$900k
Trust Fund	<u>1,970,771</u>	<u>1,333,527</u>	Final FY20 spending was \$1.3m - used revised number
External	9,847,532	9,457,743	
	-	-	
Total	51,234,039	51,634,600	

# Capital Project Budget

Project	Status	Estimated FY21	FY22
Adams Street Branch	Construction	7,500,000	4,633,909
Central Façade Study and Repairs	Study	0	200,000
Central - Locker Room	Construction	250,000	400,000
Central - Fire Panel	In Design	50,000	500,000
Central - McKim Fountain	Construction	1,059,275	137,225
Central - McKim Study	Study	267,600	532,400
Central - Rare Books	Construction	7,700,000	3,594,384
Chinatown-New Branch	Study	0	50,000
Codman Branch	Study	20,000	80,000
Egleston Branch	Study	91,240	750,000
Faneuil Branch	Construction	2,000,000	6,000,000
Fields Corner Branch	Study	0	50,000
North End Branch	To be Scheduled	0	50,000
Research Collection Preservation and Storage Plan	To be Scheduled	0	100,000
Roslindale Branch	Construction	5,000,000	3,000,000
South Boston Branch Study	New Project	0	100,000
South End Branch	To be Scheduled	0	250,000
Uphams Corner Library	Study	50,000	500,000
West End Branch	Study	50,000	50,000
		24,038,115	20,977,918



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April 26, 2021

The Honorable Kim Janey  
Mayor of the City of Boston  
One City Hall Plaza  
Boston, MA 02201

Dear Mayor Janey:

I respectfully request your Honor's approval to award a contract, without public advertisement, pursuant to the authority of Massachusetts General Laws Chapter 30B, S.7, to the vendors listed herein for the period July 1, 2021 through June 30, 2022.

Under the terms of this multi-vendor contract, various suppliers will provide library materials, as may be requested from time to time by a designated representative of the Boston Public Library.

The following list represents vendors of library materials from which the Boston Public Library may make purchases, in the aggregate, in excess of \$35,000.00. The Boston Public Library has approximately 200 other vendors from which it purchases books where the total annual procurement will not reach or exceed \$35,000.00. This award request is for a one-year period. Because the Library purchases materials on an as needed basis, a multi-vendor contract is the only practicable method by which it can procure the requisite supplies.

**Book Contract Vendor List**

21<sup>st</sup> Edition  
9 New Venture Drive, Unit 1  
South Dennis, MA 02660

A to Z Databases  
11211 John Galt Blvd  
Omaha, NE 68137

Alexander Street Press  
99 Canal Center Plaza, suite 200  
Alexandria, VA 22314

Amazon.com LLC  
1200 12<sup>th</sup> Ave. S Bldg. 1200  
Seattle, WA 98144

Arader W Gaham III  
29 East 72nd Street  
New York, NY 10021

A-R Editions Inc.  
801 Demming Way  
Madison, WI 53717

Artifact, LLC  
255 Washington Street, Ste 150  
Newton, MA 02458

Association of Research Libraries  
Coalition for Networked Information  
21 Dupont Circle, NW, Suite 800  
Washington, DC 20036-1118

Auralog, Inc.  
3710 W. University Drive, Suite 1  
Phoenix, AZ 85034

Aux Amateurs De livres International  
62, avenue de Suffren  
75015 PARIS – FRANCE

BTAC Acquisition Corp  
2810 Coliseum Center Drive, Suite 300  
Charlotte, NC 28217-3252

Bancroft-Parkman  
P.O. Box 1236  
Washington, CT 06793

Barnes & Noble  
800 Boylston St., Ste 179  
Boston, MA 02199

Barnes & Noble Booksellers, Inc.

dba Tikatok LLC  
76 Ninth Ave., 9<sup>th</sup> Fl  
New York, NY 10011

Barry Ruderman Antique Maps  
7463 Girard Ave.  
La Jolla, CA 92037

BiblioCommons  
119 Spadina Ave., Suite 1000  
Toronto, ON M5V2L1

Bibliotheca, LLC  
3169 Holcomb Bridge Rd Ste 200  
Norcross, GA 30071

Bloomberg Finance LP  
731 Lexington Avenue  
New York, NY 10022

Bonhams & Butterfields Auctioneers Corp  
220 San Bruno Ave  
San Francisco, CA 94103

Book House, Inc.  
208 W. Chicago Street  
Jonesville, MI 49250

Books on Tape/Random House  
3070 Bristol, Suite 650  
Costa Mesa, CA 92626

Boston Rare Maps, Inc.  
88 High Street  
Southampton, MA 01073

Bridgeall Libraries, LTD  
One Ainslie Road  
Hillington, Glasgow  
Scotland  
G52 4RU GBR

Carmen Valentino Rare Books

2956 Richmond St.  
Philadelphia, PA 19134

Carolyn Bullard Fine Prints and Drawings  
P.O. Box 601088  
Dallas, Texas 75360-1088  
Casalini Libri Spa  
Via Benedetto da Maiano 3  
50014 Fiesole (FI), Italy

CCh, Inc.  
4025 W. Peterson Avenue  
Chicago, IL 60646

Central China Book Co., Inc.  
31-D Harrison Avenue  
Boston, MA 02111

Charles B. Wood Inc. Antiquarian Booksellers  
P.O. Box 382369  
Cambridge, MA 02238

Cohen & Taliaferro, LLC  
59 East 54<sup>th</sup> St., suite 62  
New York, NY 10022

Computer Indexed Systems  
P.O. Box 50921  
Indianapolis, IN 46250

Conrad Graeber, dba Conrad R. Graeber Fine Art  
Box 264  
Riderwood, MD 21139

Credo Reference Limited  
50 Milk St, 16<sup>th</sup> floor  
Boston, MA 02109

CSPG America, LLC, dba Science Press USA Co.  
214 Princeton Hightstown Rd  
Princeton Junction, NJ 08550

Demco, Inc.

4810 Forest Run Rd  
Madison, WI 53704

Eastern Book Company  
7 Lincoln Ave  
Scarborough, ME 04074

EBSCO Subscription Services  
30 Park Road, Suite 2  
Tinton Falls, NJ 07724

Encyclopedia Britannica, Inc.  
325 N LaSalle Dr  
Chicago, IL 60604

Facts on File  
132 West 31<sup>st</sup> St., 17<sup>th</sup> Floor  
New York, NY 10001

Frugal Bookstore  
57 Warren St  
Boston, MA 02119

The Gale Group  
27500 Drake Road  
Farmington Hills, MI 48333

Gaylord Brother, Inc.  
7282 William Barry Blvd  
North Syracuse, NY 13212

IHS Markit  
15 Inverness Way East  
Englewood, CO 80112-5776

Amanda Hall Rare Books  
Home Farmhouse  
Teffond Evias  
Wiltshire, United Kingdom SP3 5RG

High Ridge Books  
P.O. Box 286  
Rye, NY 10580

Hui Du, dba Actrace, LLC  
14271 Jeffrey Road, Suite 191  
Irving, CA 92620

Ingram Library Services  
One Ingram Blvd.  
LaVergne, TN 37086

Innovative Interfaces, Inc.  
1900 Powell St, suite 400  
Emeryville, CA 94608

Internet Archive  
300 Furiston Ave  
San Francisco, CA 94118

Internet Securities  
225 Park Ave. South, 6<sup>th</sup> Fl  
New York, NY 10003

Jamalon  
8 Baouniyyeh Street, Jabal al-Weibdeh  
Amman, Jordan 11191

JStore  
101 Greenwich St, 18<sup>th</sup> floor  
New York, NY 10006

Kanopy, LLC  
781 Beach St, Floor 2  
San Francisco, CA 94109

Arlette Kayafas, dba Gallery Kayafas, LLC  
450 Harrison Ave., Ste 61  
Boston, MA 02118

Anne Krinsky  
6 Simon Hapgood Lane  
Concord, MA 01742

John Kuenzig

Kuenzig Books Antiques  
P.O. Box 452  
Topsfield, MA 01983

Learning Express, LLC  
224 W 29<sup>th</sup> St, floor 3  
New York, NY 10001

Lectorum  
205 Chubb Avenue  
Lyndhurst, NJ 07071

Lexis Nexis/Matthew Bender & Co. Inc.  
7500 Old Georgetown Rd #14  
Bethesda, MD 20814

Library Ideas, LLC  
P.O. Box 9  
Vienna, VA 22183

Libreria De Antano  
Sanchez De Bustamante 1876  
Buenos Aires, Argentina 1425 ARG

Lynda.com  
6410 Via Real  
Carpinteria, CA 93013

Lyrasis  
1438 W Peachtree Northwest  
Atlanta, GA 30309

Maggs Bros LTD Rare Books  
48 Bedford Sq  
London, United Kingdom WC1B 3DR

Marcive  
12100 Crowpoint Dr #160  
San Antonio, TX 78265

Martayan Lan Augustyn  
70 East 55<sup>th</sup> St.  
New York, NY 10022

W.B. Mason  
647 Summer Street  
Boston, MA 02210

Massachusetts Library Association  
PO Box 813  
Carlisle, MA 01741

Mergent Online  
580 Kingsley Park Drive  
Fort Mill, SC 29715

Midwest Library Service  
11443 St Charles Rock Rd  
Bridgeton, MO 63044

Midwest Tape  
1417 Timberwolf Dr  
Holland, OH 43528-9485

Morningstar  
22 West Washington Street  
Chicago, IL 60602

Movie Licensing USA  
10795 Watson Rd, floor 2  
St. Louis, MO 63127

Multi-Cultural Books & Video  
30007 John R. Road  
Madison Heights, MI 48071

Nelinet, Inc.  
153 Cordaville Road, Suite 200  
Southborough, MA 01772-1833

New England Micrographics, Inc.  
40 Hudson St #C  
Marlboro, MA 01752

New York Times

229 West 43<sup>rd</sup> St  
New York, NY 10036

Newsbank  
5801 Pelican Bay Blvd, suite 600  
Naples, FL 34108

NISC USA  
One Innovation Cir  
St Louis, MO 63367

Northeast Document Conservation Center, Inc  
100 Brickston Square  
Andover, MA 01810-1494

OCLC Forest Press  
6600 Kilgour Place  
Dublin, OH 43017-3395

Otto Harrassowitz  
820 South University Blvd, suite 2c  
Mobile, AL 36609

OverDrive, Inc.  
Overdrive Way  
Cleveland, OH 44125

Oxford University Press  
198 Madison Avenue  
New York, NY 10016

PBS Video  
1320 Braddock Place  
Alexandria, VA 22314

Pharos Systems International, Inc.  
4545 E River Suite 210  
Henrietta, NY 14586

ProQuest LLC  
789 E. Eisenhower Pkwy,  
P.O. Box 1346  
Ann Arbor, MI 48106-1346

Puvill Libros SA  
One East Park Drive  
Paterson, NJ 07504

Quality Books, Inc.  
1003 W. Pines Road  
Oregon, IL 61061

Recorded Books, Inc.  
270 Skipjack Road  
Prince Frederick, MD 20678

Reliance Label Solutions, Inc.  
205 North Gold Street  
Paola, KS 66071

Resources Publications, Inc.  
160 E. Virginia Street, Suite 290  
San Jose, CA 95112-5876

Robin Garton  
dba Robin Garton Ltd.  
Roundway House, Devizes  
Wiltshire, United Kingdom SN102EG

Roger Gaskell Rare Books  
Blaen Onneu  
Ffawyddog Crickhowell  
NP8 1PZ UK

Barry Ruderman Antique Maps, Inc.  
7463 Girard Ave  
La Jolla, CA 92037

Sage Publications, Inc. (SAGE)  
2455 Teller Road  
Thousand Oaks, CA 91320

Sporting Goods Research Network (SBRnet)  
24 Magnolia Ct  
Lawrenceville, NJ 08648

Schoenhof's Foreign Books  
Distribution Center  
8154 N Ridgeway Ave  
Skokie, IL 60076

Scholastic Library Pub.  
90 Sherman Turnpike  
Danbury, CT 06816

Sentrum Marketing, LLC  
45 Union Street  
Boston MA 02135  
Standard & Poor's  
55 Water Street, 46<sup>th</sup> Floor  
NY, NY 10041

Susan Schulman Printseller  
451 West End Ave  
New York, NY 10024-0120

Swets Blackwell Information Services Inc  
904 Black Horse Pike  
Runnemede, NJ 08078

Theodore Front Music  
26362 Ruether Ave.  
Santa Clarita, CA 91350

Thomson Reuters  
ISI Thomson Scientific  
1500 Spring Garden St, 4<sup>th</sup> floor  
Philadelphia, PA 19130

3M Co.  
3M Center Building 225-5s08  
P.O. Box 33225  
St Paul, MN 55133-3225

Tsai Fong Books  
3711 Briarpark Dr. Ste. 200  
Houston, Texas 77042

University Products

517 Main Street  
Holyoke, MA 01400

Urban Libraries Council  
1333 H Street, NW Suite 1000 West  
Washington, DC 20005

Michael Weintraub  
dba Michael R. Weintraub Inc.  
135 West 26<sup>th</sup> St. #900  
New York, NY 10001

Leonid Winestein  
25 Baker Circle  
Chestnut Hill, MA 02467

West Group  
620 Opperman Drive  
Eagan, MN 55123

WJ Bookstore  
141-07 20th Ave  
Whitestone, NY 11357

World Book Inc.  
180 N LaSalle Blve. #900  
Chicago, IL 60601

Worldwide Books  
1001 W. Seneca Street #300  
Ithaca, NY 14850

Yankee Book Peddler  
999 Maple Street  
Contoocook, NH 03229

Howard Yezerski  
460 Harrison Ave. #A16  
Boston, MA 02118

Under these contracts the cost of each item purchased will not exceed standard catalog prices in effect at the time of purchase. The contract amount allocated to each vendor will not exceed one hundred thousand dollars (\$100,000.00) per year with the exception of the following vendors:

BTAC Acquisition Corp.	(\$3,000,000.00)
EBSCO	(\$ 500,000.00)
Kanopy, LLC	(\$1,000,000.00)
Midwest Tape	(\$1,500,000.00)
OverDrive, Inc.	(\$4,000,000.00)

The amount of each contract is only an estimate based upon anticipated needs, and the Library is not obligated to purchase any specific amount of materials from these vendors. The Auditor may certify an appropriation in an amount less than the face amount of each contract hereunder pursuant to the Standard Contract General Conditions, Articles 12.3 and 12.4. These contracts encompass one fiscal year except for those vendors listed above where it is expected we will spend more than \$100K annually, where the contracts will be opened for 3 years. The Library Department's financial obligations and purchase orders under these contracts will not extend beyond the fiscal year for which funds are appropriated.

Thank you in advance for your consideration.

Sincerely,



Jane Sproul, Budget & Procurement Manager

<b>Boston Public Library</b>						
<b>Fellowes Athenaeum Fund</b>						
<b>FY22 Budget</b>						
<b>FY22 Distribution:</b>						
						Beneficiary
Sub-Fund		Market Value	Market Value	Market Value	3 Year	Distribution
Number	Fund Name	(12/31/18)	(12/31/19)	(12/31/20)	Average	(@ 5.00%)
4049	Fellowes Athenaeum Fund	\$1,830,812.63	\$2,064,405.26	\$2,285,431.94	\$2,060,216.61	<b>\$103,010.83</b>
	FY21 Carryover Available					139,929.35
	<b>Available for FY22</b>					<b>\$242,940.18</b>