

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Annual Meeting of the Trustees as an Administrative Agency (First Meeting)

Tuesday, May 18, 2021 at 8:30 a.m.

Via Zoom: <https://boston-public-library.zoom.us/j/82022792547>

AGENDA

I. Chair's Call to Order and Report

Priscilla H. Douglas, Chair

- A. Welcome remarks
- B. Roll Call of Board
- C. Review and Approval of Minutes for the Trustees Meeting held on March 23, 2021
- D. Board Committees Updates/Appointments

II. President's Report

David Leonard, President

- A. Discussion of Accomplishments and Goals FY2021-2022
- B. Reopening Updates
- C. BPL Strategic Roadmap

VOTED: "that, the Trustees of the Public Library of the City of Boston approve the BPL Strategic Roadmap as presented on May 18, 2021."

III. Trustees Finance and Audit Committee

Evelyn Arana Ortiz, Committee Chair

- A. Mayor Kim Janey's FY22 Recommended Operating and Capital Budgets
Executive Summary
Evelyn Arana-Ortiz and Ellen Donaghey, Chief Financial Officer

B. Award of Contracts

1. Contract or Contracts for Various Goods or Services relating to the Critical Repair Operating Budget for FY22

VOTED: "that, the Trustees of the Public Library of the City of Boston authorize the President, or designee, on behalf of the Trustees of the Public Library of the City of Boston, to enter into a contract or contracts for various goods or services relating to the Boston Public Library Critical Repair Budget for the period July 1, 2021 through June 30, 2022 provided that each contract entered into pursuant to this authorization shall have been estimated to be less than one hundred thousand dollars (\$100,000.00). In no event will the contracts cumulatively exceed three hundred thousand dollars (\$300,000.00)."

2. Contract for the Purchase of Books and Certain Other Library Bibliographical Acquisitions Materials

VOTED: "that, the Trustees of the Public Library of the City of Boston enter into a non-advertised contract, as authorized under G.L., c.30-B, Section 7(a), referred to as a "Procurement of Library Books," between the Trustees of the Public Library of the City of Boston (a Corporation under Chapter 114 of the Acts of 1878), and the vendors listed therein (including any subsidiaries or agents), for the acquisitions of books and for certain other library bibliographical acquisitions materials, in an amount not to exceed the amount

appropriated in the Library Department budget for books and other related bibliographical acquisitions materials, during the period July 1, 2021 through June 30, 2022.”

- C. Trustees Fellowes Athenaeum Trust Advisory Committee/Trust Fund FY22 Expenditure

VOTED: “that, the Trustees of the Public Library of the City of Boston approve the expenditure from the Fellowes Athenaeum Trust Fund in an amount not to exceed Two Hundred Forty Two Thousand Nine Hundred Forty Dollars and eighteen cents (\$242,940.18) to support the Fellowes Athenaeum Trust Fund Programmatic Plan for FY22 as recommended by the Fellowes Athenaeum Trust Advisory Committee and to be presented at an upcoming meeting.”

- D. Review of delegation of certain contract approvals for the Board of Trustees

VOTED: “that, the Trustees of the Public Library of the City of Boston delegate approval of any contract deemed to be of a critical nature by the President of the Library during the period between May 2021 and September 2021 to the Finance and Audit Committee.”

- E. Vote to the Delegation of Research Collection Consultant Contract

VOTED: “that, the Trustees Finance and Audit Committee recommend that the Trustees of the Public Library of the City of Boston delegate approval of the Research Collection Consultant Contract to the Finance and Audit Committee due to the timing of the vote needed to award.”

- F. Vote to Recommend Approval of contract for Research Collection Space & Storage Study

VOTED: “that, the Trustees Finance and Audit Committee recommend that the Trustees of the Public Library of the City of Boston authorize a contract in the amount of \$171,178.00 (one hundred seventy one thousand, one hundred seventy eight dollars) with Perry Dean Rogers Partners Architects, 177 Milk Street, Seventh Floor, Boston, MA 02109, the most highly advantageous vendor, for the study and analysis of the Research Collection Space and Storage per the Request for Proposal (“RFP”) specifications.”

- G. Fine Forgiveness

VOTED: “that, the Trustees of the Public Library of the City of Boston authorize the President of the Boston Public Library to implement any and all policy changes to permanently waive and eliminate late fines on all regular library materials, in concert with Mayor Janey’s FY22 City of Boston Operating Budget.”

- IV. Proposed Schedule of Trustees Meetings for 2021-2022
Priscilla H. Douglas, Chair

VOTED: “that, the Trustees of the Public Library of the City of Boston approve the proposed schedule of Trustees meetings for 2021-2022 as noted below:

- Tuesday, September 28, 2021, 8:30 a.m., location TBD

- Tuesday, November 16, 2021, 8:30 a.m. , location TBD (*Date Revised*)
- Tuesday, January 18, 2022, 8:30 a.m., location TBD
- Tuesday, March 15, 2022, 8:30 a.m., location TBD
- Tuesday May 17, 2022 8:30 a.m., Annual Meeting, location TBD

****Meetings dates/times/location are subject to change; all meetings are proposed to be held virtually to the public until further notice.***

V. New Business

VI. Public Comment

**Members of the public may sign-up for “Public Comment” via the “Chat” on the Zoom conference call. Participants will be called in the order they were received, microphones will be unmuted by the moderator, and each will be allowed two minutes to speak. All comments and/or questions given at this time will be documented and/or answered accordingly at a later time. If follow up is required, please leave your contact information at time of sign up (this information is not visible to the public).*

VII. Vote for Executive Session

Priscilla H. Douglas, Chair

****The purpose of the Executive Session is to discuss the status of the legal guardianship of the John Adams Library under Exemption 3 of MA Open Meeting Law.***

The Clerk will take roll call to vote on entering into an Executive Session; held immediately following the 2nd public meeting and the Board will not reconvene in a public session.

VIII. Adjournment of First Meeting

Priscilla H. Douglas, Chair

Trustees of the Public Library of the City of Boston

Priscilla H. Douglas, Chair; Evelyn Arana-Ortiz, Vice Chair,
Zamawa Arenas, Jabari Asim, Navjeet Bal, Joe Berman, Ben Bradlee Jr,
Cheryl Cronin, Linda Dorcena Forry, John Hailer, Jeff Hawkins, Joyce Linehan
Senator Mike Rush, Representative Chynah Tyler, and Christian Westra

President, David Leonard
Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.
For information check www.bpl.org

Zoom :<https://boston-public-library.zoom.us/j/82022792547>

Meeting ID: 820 2279 2547

Call in option: 301 715 8592, or 312 626 6799, or 646 558 8656, or 253 215 8782