

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees Finance and Audit Committee

Tuesday, September 21, 2021 at 8:30 a.m.

Via Zoom: <https://boston-public-library.zoom.us/j/81889767389>

AGENDA

I. **Welcome**

Evelyn Arana-Ortiz, Committee Chair

- A. Welcome Remarks
- B. Roll Call
- C. Review and Approval of Meeting Minutes from August 24, 2021.

Evelyn Arana-Ortiz, Chair

II. **Votes for Recommendation to the Board of Trustees**

Evelyn Arana-Ortiz, Committee Chair

- A. Review of Boston Public Library Draft Audited Financial Statements for FY21
Matthew Hunt, CliftonLarsonAllen

VOTED: "that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve the Boston Public Library's Audited Financial Statements for the Fiscal Year ending June 30, 2021."

III. **Votes for Contracts**

Evelyn Arana-Ortiz, Committee Chair

A. **Program Partners Contracts**

Michael Colford, Director of Library Services

- 1. New England Blacks in Philanthropy

VOTED: "that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed twenty-five thousand dollars and zero cents (\$25,000) of direct costs to be entered into with New England Blacks in Philanthropy, 101 Federal St #1900, Boston, MA 02110, to present their G-CODE and other skills development training at the Boston Public Library."

- 2. Tech Goes Home

VOTED: "that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed one hundred thousand dollars and zero cents (\$100,000) of direct costs to be entered into with Tech Goes Home, 867 Boylston St 5th floor, Boston, MA 02116, to support the library staff in running digital literacy skills training classes that provides a laptop and hotspot, or other means of providing internet access in multiple branches throughout the City of Boston."

3. Jewish Vocational Services in Boston (“JVS”)

VOTED: "that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed twenty-five thousand dollars and zero cents (\$25,000) of direct costs to be entered into with Jewish Vocational Service in Boston ('JVS'), 75 Federal St, Boston, MA 02110 to provide a series of employment-focused workshops, office hours sessions, and individualized coaching for individuals enrolled in BPL's ESOL services."

4. American Program Bureau

VOTED: "that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed one hundred twenty-five thousand dollars (\$125,000) of direct costs to be entered into with American Program Bureau, One Gateway Center, Suite 751, Newton, MA 02458, to support the marquee speaking series including the Lowell Lecture, select author events, and other "Joy Agenda" programming in multiple branches throughout the City of Boston."

5. Company One Theatre

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed one hundred thousand dollars (\$100,000) of direct and in-kind costs to be entered into with Company One Theatre of 539 Tremont Street, Boston, MA 02116 to conduct a 5-week public theatrical production, and other programming throughout the year.”

6. Grub Street

VOTED: "that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed one hundred thousand dollars (\$100,000) of direct costs to be entered into with Grub Street to present their Write Down the Street and Young Adult writing programs, as well as select workshops in collaboration with the Community Learning Department in multiple branches and other neighborhood locations throughout the City of Boston."

B. Approval of Employment Agreement

Ellen Donaghey, Chief Financial Officer

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve an employee agreement with Kurt Mansperger of 86 Lake Attitash Road, Amesbury, MA 01913, formerly Chief Technology Officer for the Boston Public Library, that will allow him to assist in ensuring the continued effective and efficient delivery of technology-dependent library services, to both staff and patrons, not to exceed fifty thousand dollars and zero cents (\$50,000).”

C. BiblioTemps, Massachusetts Library System

Laura Irmscher, Chief of Collections

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed one hundred thousand dollars and zero cents

(\$100,000) to be entered into with BiblioTemps, a program of the Massachusetts Library System, 33 Boston Post Road West, Suite 400, Marlborough, MA 01752 for temporary library services.”

- IV. Report of “Gifts, Grants, Donations to the Boston Public Library”, Fiscal Year 2021**
- V. New Business**
- VI. Public Comment**
- VII. Adjournment**

Next meeting is Tuesday, November 9, 2021 at 8:30 a.m. via Zoom
Meeting is subject to change

Trustees of the Public Library of the City of Boston
Priscilla H. Douglas, Chair; Evelyn Arana-Ortiz, Vice Chair
Zamawa Arenas, Jabari Asim, Navjeet Bal, Joseph Berman, Ben Bradlee, Jr,
Cheryl Cronin, Linda Dorcena Forry, John Hailer, Jeff Hawkins,
Joyce Linehan, Sen. Mike Rush, Rep. Chynah Tyler, and Christian Westra

President, David Leonard
Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend; for information: www.bpl.org

Zoom: <https://boston-public-library.zoom.us/j/81889767389>

Meeting ID: 818 8976 7389

Call in option: 312 626 6799, or 646 558 8656, 301 715 8592, or 346 248 7799

International numbers available: <https://boston-public-library.zoom.us/u/kbQaYMhinb>