

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Special Meeting of the Trustees Finance and Audit Committee

Thursday, August 18, 2022 at 8:0 a.m.

Via [Zoom](#)

AGENDA

I. **Welcome**

Evelyn Arana-Ortiz, Committee Chair

- A. Welcome Remarks
- B. Roll Call
- C. Review and Approval of Meeting Minutes from May 10, 2022

II. **Votes for Contracts**

Evelyn Arana-Ortiz, Committee Chair

- A. Approval of Kirstein Business Library Glass Enclosures Installation
Ellen Donaghey, Chief Financial Officer

VOTED: that, the Finance and Audit Committee of the Public Library of the City of Boston approve a contract with One Way Development, 67 Kemble St, Boston, MA 02119 at a total cost not to exceed One hundred ninety nine thousand, two hundred twenty six dollars and zero cents (\$199,226.00) for the KBL Glass Enclosure Project.”

- B. Fire Alarm Inspection and Maintenance Service for a three year contract
Ellen Donaghey, Chief Financial Officer

VOTED: that, the Finance and Audit Committee of the Public Library of the City of Boston approve a contract with American Service Company, 35 Hanna St, Quincy, MA 02169 for three years at a total cost not to exceed two hundred thirty-two thousand, nine hundred eighty dollars and zero cents (\$232,980.00) for the fire alarm inspection and maintenance service.

- C. Contract with Jessica Dembro
Ellen Donaghey, Chief Financial Officer

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract with Jessica Dembro of 185 Spartina Cove Way, Wakefield, RI not to exceed Thirty Thousand Dollars and Zero Cents (\$30,000.00) to assist in certain Labor relations matters.

- D. Cleaning of the BPL Founding Research Collection
Beth Prindle, Head of Special Collections

VOTED: that, the Finance and Audit Committee of the Public Library of the City of Boston approve a contract with William B. Meyer, Inc., 255 Long Beach Blvd, Stratford, CT 06615 at a total not to exceed one hundred thirty thousand dollars (\$130,000.00) for Cleaning of the BPL Founding Research Collection.”

- E. Daedalus Conservators
Beth Prindle, Head of Special Collections

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract with Daedalus Conservators, 205-3 Arlington Street, Watertown, Massachusetts, not to exceed sixty thousand dollars and zero cents (\$60,000.00) for conservation treatment of sculptural components in the library’s collection.

- F. **Bibliotemps**
Beth Prindle, Head of Special Collections

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed one hundred thousand dollars and zero cents (\$100,000.00) to be entered into with BiblioTemps, a program of the Massachusetts Library System, 33 Boston Post Road West, Suite 400, Marlborough, MA 01752 for temporary library services.”

- IV. **New Business**
Evelyn Arana-Ortiz, Committee Chair

V. **Public Comment**

“Please sign up for public comment the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time allowing. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk of the Board for distribution to the Trustees.”

- VI. **Adjournment**
*Next meeting is September 20, 2022 at 8:30 a.m.
Meeting is subject to change.

Trustees of the Public Library of the City of Boston
Priscilla H. Douglas, Chair; Evelyn Arana-Ortiz, Vice Chair
Jabari Asim, Navjeet Bal, Joseph Berman, Ben Bradlee, Jr,
Cheryl Cronin, Linda Dorcena Forry, John Hailer, Jeff Hawkins, Jose C. Masso III.
Sen. Mike Rush, Rep. Chynah Tyler, Christian Westra, Lynn Perry Wooten

President, David Leonard
Clerk of the Board, Pamela Carver
This is an open meeting; the public is welcome to attend; for information: www.bpl.org

Zoom: <https://boston-public-library.zoom.us/j/81605627994>

Webinar ID: 816 0562 7994

Call in: +1 646 558 8656, 1 646 931 3860, 1 301 715 8592

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