

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Special Meeting of the Trustees Finance and Audit Committee

Tuesday, November 1, 2022, at 8:30 a.m.

Via [Zoom](#)

### AGENDA

#### I. Welcome

*John Hailer, Committee Member*

- A. Welcome Remarks
- B. Roll Call
- C. Review and Approval of Meeting Minutes from 9.20.22

#### II. Review and Approval of Votes

*Ellen Donaghey, Chief Financial Officer*

##### A. Vote to Approve Communications Consultant

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston vote to approve up to but not exceed, Twenty Thousand Dollars and Zero Cents (\$20,000) for Natasha Fee, 77 Danforth Street, #7, Portland, ME 04101 for communications assistance.”**

##### B. Vote to Approve Contract with Digital Commonwealth for Educational Fellowship Program

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed Ninety Thousand Dollars and Zero Cents (\$90,000) with Digital Commonwealth to create an Educational Fellowship Program to conduct a range of activities to increase educational engagement with Digital Collections, pending approval of a grant from the Massachusetts Board of Library Commissioners.”**

##### C. Vote to Approve Employee Contract Extension with Kurt Mansperger

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve an employee agreement extension with Kurt Mansperger of 86 Lake Attitash Road, Amesbury, MA 01913 not to exceed Thirty Thousand Dollars and Zero Cents (\$30,000) to cover technical responsibilities for the Web Services Manager and other projects as needed.”**

#### III. Delegation of Approval of Newspaper Image Processing Project

*Ellen Donaghey, Chief Financial Officer and Eben English, Manager of Digital Services*

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend that the Board of Trustees delegate the award of contract for the Newspaper Image Processing project not to exceed Two Hundred Thousand Dollars and Zero Cents (\$200,000) to the Finance and Audit Committee. This contract is to provide public access and long-term preservation of digitized newspapers and will be funded with Library**

**for the Commonwealth Funding.”**

- IV. Discussion of Research Collection RFP  
*Ellen Donaghey, Chief Financial Officer and Beth Prindle, Head of Special Collections*
- V. **BPL Performance and Market Update**  
*Sebastian Grzejka, NEPC, Principal, Senior Consultant*
- VI. **New Business**  
*John Hailer, Committee Member*
- VII. **Public Comment**  
*“Please sign up for public comment the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time allowing. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk of the Board for distribution to the Trustees.”*
- VIII. **Adjournment**  
*John Hailer, Committee Member*

*\*Next meeting is scheduled on January 10, 2022 at 8:30 a.m. (subject to change)*

**Trustees of the Public Library of the City of Boston**

Priscilla H. Douglas, Chair; Evelyn Arana-Ortiz, Vice Chair  
Jabari Asim, Navjeet Bal, Joseph Berman, Ben Bradlee, Jr,  
Cheryl Cronin, Linda Dorcena Forry, John Hailer, Jeff Hawkins, Jose C. Masso III.  
Sen. Mike Rush, Rep. Chynah Tyler, Christian Westra, Lynn Perry Wooten

President, David Leonard

Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend; for information: [www.bpl.org](http://www.bpl.org)

**Zoom Public Link:** <https://boston-public-library.zoom.us/j/89602100647>

**Call in:** 646 558 8656, or 646 931 3860, or 301 715 8592

**Webinar ID:** 896 0210 0647

**International numbers available:** <https://boston-public-library.zoom.us/u/kbcNp6L0QA>