



BPL FINANCE AND AUDIT COMMITTEE

Evelyn Arana Ortiz, Committee Chair

1.10.23

Members of the Public may sign up for Public Comment via the CHAT by 9:00 a.m.
Comments left in the chat will not be acknowledged. written comments may be submitted to the Clerk of the Board, pcarver@bpl.org

BPL OPENING STATEMENT

The Trustees of The Boston Public Library reaffirm our commitment to racial equity and to principles of diversity equity and inclusion, more broadly.

The Library is formally committed to becoming an anti-racist organization in response to systemic racism, inequity, and injustice prevalent in our society.

We acknowledge also that the Boston Public Library's Central Library stands on land that was once a water-based ecosystem providing sustenance for the indigenous Massachusetts people *and is a place which has long served as a site of meeting and exchange among nations*. We are committed to land acknowledgements for all locations at which we operate.

We reaffirm this commitment to set the context for our planning, deliberations, and public engagement so that they take place from the spirit of welcome and respect, found in our motto 'free to all.'

Taken from the Institutional Statement Ratified by the Board of Trustees for the Boston Public Library on September 29, 2020.

F&A COMMITTEE

Evelyn Arana Ortiz, Committee Chair

- Welcome Remarks
- Roll Call of Committee Members
- Approval of Meeting Minutes from November 1, 2022

Review of Draft FY24 Maintenance Budget

**BOSTON
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Ellen Donaghey, Chief Financial Officer

DISCUSSION & REVIEW OF CONTRACTS

- A. Vote to Approve New Trusted Vendors to the BPL Vendor List
Ellen Donaghey, Chief Financial Officer and Beth Prindle, Head of Special Collections

VOTED: “that, the Trustees Finance and Audit Committee approve the addition of:

1. Daedalus Inc, 205-3 Arlington Street, Watertown, MA 02472
2. Gianfranco Pocobene Studios, 193 Maple Street, Malden, MA 02148
3. Clark Fine Art Services, 287 Newtonville Avenue, Newton, MA 02460
4. US Art, 66 Pacella Park Drive, Randolph, MA 02368

To the authorized vendor list recommended by the President and Head of Special Collections to perform conservation and other specialized collection work up to \$50,000 per vendor in any fiscal year with no further procurement process.”

DISCUSSION & REVIEW OF CONTRACTS

B. Vote to Approve Newspaper Image Processing Project

Ellen Donaghey, Chief Financial Officer and Eben English, Manager of Digital Services

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston award contract to Apex CoVantage, LLC of 4045 Sheridan Avenue #266, Miami Beach, FL 33140 in the amount up to but not to exceed Ninety-Six Thousand Dollars and Zero Cents (\$96,000). This contract is to provide public access and long-term preservation of digitized newspapers and will be funded with Library for the Commonwealth Funding.”

RECOMMENDATION OF APPROVAL OF CONTRACTS

Recommendation Vote to Board for Increasing Contract Approval Thresholds

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve an update to the contract limit thresholds requiring a review and vote by the Trustees Finance & Audit Committee and full Board of Trustees, with the new limits set as follows:

- \$0 to \$50,000 – no votes needed
- \$51,000 to \$200,000 - Finance & Audit Committee votes to approve
- \$201,000 and up - Finance & Audit Committee reviews and recommends a vote to the full board; Full Board of Trustees votes to approve.

New Business

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Evelyn Arana Ortiz, Committee Chair

Public Comment

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- People will be chosen in the order they were received and allowed 2 minutes to speak.
- The Moderator will unmute your mic when you are called on.
- Comments made in chat during meeting will not be acknowledged.
- If follow up is required, please send your contact email or phone number to the Clerk of the Board at pcarver@bpl.org

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Adjournment

**Committee Meeting Schedule*

- *March 14, 2023, at 8:30 a.m.*
- *May 16, 2023, at 8:30 a.m.*

(All dates, times, and locations are subject to change- will be posted to the BPL website/Trustees page)