

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Special Meeting of the Trustees Finance and Audit Committee

Tuesday, December 19, 2023, at 8:30 a.m.

Via [Zoom](#)

### AGENDA

#### I. **Welcome and Call to Order**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Welcome and reading of EDI statement.
- B. Roll Call
- C. Approval of Meeting Minutes of October 31, 2023

#### II. **Votes to Approve**

*Emily Tokarczyk, Chief Financial Officer*

- A. Newspaper Digitization Contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve to award the three-year contract for newspaper digitization to CCS Content Conversion Specialists of GmbH Weidestr.134, 22083 Hamburg, Germany up to but not to exceed Two hundred eighty thousand dollars and zero cents (\$280,000).”**

#### III. **Multi-Function Printer Contract Update**

*Emily Tokarczyk, Chief Financial Officer*

#### IV. **New Business**

*Evelyn Arana-Ortiz, Committee Chair*

#### V. **Public Comment**

*Please sign up for public comment within the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time permitting. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk of the Board in advance for distribution to the Trustees.*

#### VI. **Adjournment**

*\*Next meeting is scheduled on January 23, 2024, at 8:30 a.m. (subject to change)*

#### **Finance and Audit Committee**

Evelyn Arana Ortiz, Committee Chair  
Navjeet Bal, John Hailer, Jeff Hawkins,  
President David Leonard, and Senator Mike Rush  
Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend; for information: [www.bpl.org](http://www.bpl.org)

**Zoom Link:** <https://boston-public-library.zoom.us/j/83692484734>

**Webinar ID:** 836 9248 4734

**Call in option:** 309 205 3325, 312 626 6799, or 646 558 8656