



# BOSTON PUBLIC LIBRARY

700 Boylston Street, Boston, Massachusetts 02116

Special Events Office • 617.859.2212 • [events@bpl.org](mailto:events@bpl.org)

<https://www.bpl.org/private-event-space-rental/>

All space fees are based on a four-hour period unless noted. Cocktail rates are available only in conjunction with a four-hour space rental. Fees reflect base prices; individual quotes will be provided to reflect full event details. Capacities are subject to change dependent on set-up.

Non-profit organizations must present 501(c) letter to qualify for discounted fee.

## McKIM BUILDING

Capacity: 1,300 guests

16,000 square feet + Outdoor space

Friday-Sunday evening: \$26,000

*Non-Profit: \$20,800, additional hour: \$3,000*



## McKIM 2nd FLOOR

*(Bates Hall, Abbey Room, Boylston Room, Elliott Room)*

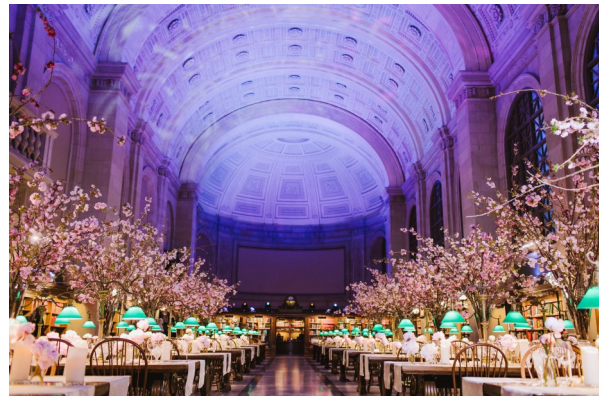
Maximum Capacity: 850 guests

Bates Hall Seated Capacity: 330 guests

10,575 square feet

Friday-Sunday evening: \$18,000

*Non-Profit: \$14,400, additional hour: \$2,500*



## ABBEY ROOM

Maximum Capacity: 150 guests

Seated Capacity: 100 guests *(70 with dance floor)*

2,145 square feet + Chavannes Gallery

Friday-Sunday evening: \$8,500

*Non-Profit: \$6,800, additional hour: \$1,500*

*2-hour cocktail reception: \$5,000*



GENEVIEVE de MANIO PHOTOGRAPHY



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## GUASTAVINO ROOM

Maximum Capacity: 200 guests

Seated Capacity: 180 guests *(150 with dance floor)*

3,120 Square Feet

Friday-Sunday evening: \$7,500, Mon-Thurs: \$6,000

*Non-Profit: \$6,000, additional hour: \$1,500*

*2-hour cocktail reception: \$4,000*



## COURTYARD

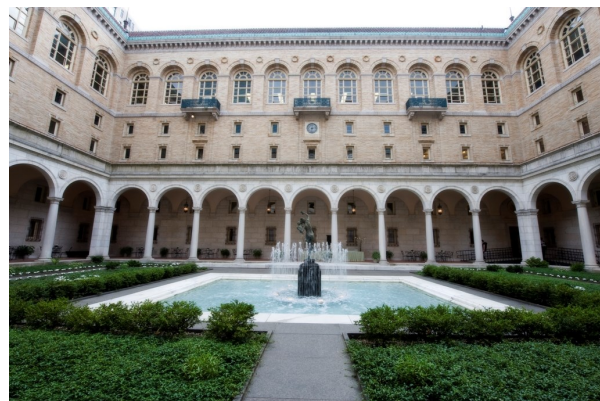
Maximum Capacity: 225 guests, 200 ceremony  
*(additional ceremony seating on upper terrace)*

14,062 Square Feet

Friday-Sunday evening, \$8,000

*Non-Profit: \$6,400, additional hour: \$1,500*

*2-hour cocktail reception: \$4,500*



## COURTYARD TEA ROOM

Maximum Capacity: 100 guests, 75 seated

1,470 Square Feet

Monday-Thursday evening: *Please contact*

*The Catered Affair for pricing*

Friday-Sunday evening: TCA fee + \$5,500 BPL fee

*\*additional space available in Map Room Tea Lounge*







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## BOYLSTON ST. BUILDING

Maximum Capacity: 1,300 guests

Friday-Sunday evening: \$18,500

*Non-Profit: \$14,800, additional hour: \$2,500*



## BOYLSTON ST. BUILDING 1st FLOOR

*(Boylston Hall, Deferrari Hall, Newsfeed Café)*

Maximum Capacity: 900 guests

Seated Capacity: 500 guests

Friday-Sunday evening: \$12,500

*Non-Profit: \$10,000, additional hour: \$2,500*



## NEWSFEED CAFÉ

*Please contact*

*The Catered Affair for pricing*

Friday-Sunday evening: TCA fee + \$5,500 BPL fee





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## BOYLSTON ST. BUILDING 2nd FLOOR

*(Teen Central, Children's Library, Boylston Lounge)*

Maximum Capacity: 500 guests

Friday-Sunday evening: \$9,500

*Non-Profit: \$7,600, additional hour: \$2,500*



## CHILDREN'S ROOM

Maximum Capacity: 150 guests

Friday-Sunday evening: \$8,000

*Non-Profit: \$6,400, additional hour: \$1,500*

*2-hour cocktail reception: \$4,000*



## TEEN CENTRAL

Maximum Capacity: 150 guests

Friday-Sunday evening: \$8,000

*Non-Profit: \$6,400, additional hour: \$1,500*

*2-hour cocktail reception: \$4,000*



10% Discount available for January-March and Sunday bookings (excluding holiday weekends)  
*(may not be combined with non-profit discount)*

Fees include staffing (Custodial, Security, Electrical/HVAC).

Load-in and out coverage estimated as an additional \$1,500.

Fees reflect base prices only; individual quotes will be provided to reflect full event details and specific fees.

Event capacity may vary based on final floor plan, menu and décor selections



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### **ADDITIONAL CHARGES**

Additional Restrooms: \$500 +

Bates Hall Chair Removal: \$2,000

Bates Hall Table Bulb Change: \$2,000

Boylston Room: \$3,000

Boylston Room Bulb Change: \$2,000

Elliott Room: \$1,500

Furniture Removal: \$500-\$2,000

McKim Lobby Use: \$1,500

McKim Lobby Desk Removal: \$800

McKim Wedding Set-Up Fee: \$1,300

(Wedding Suite, Furniture Removal)

Boylston St. Building Wedding Set-Up Fee: \$2,000

(Wedding Suite, Furniture Removal)

Updated 3.27.23