

FREE-TO-ALL

BPL FINANCE AND AUDIT COMMITTEE

Evelyn Arana Ortiz, Committee Chair

10.31.23

Members of the Public may sign up for Public Comment via the CHAT by 9:00 a.m.
Comments left in the chat will not be acknowledged. written comments may be submitted to the Clerk of the Board, pcarver@bpl.org

BPL OPENING STATEMENT

The Trustees of The Boston Public Library reaffirm our commitment to racial equity and to principles of diversity equity and inclusion, more broadly.

The Library is formally committed to becoming an anti-racist organization in response to systemic racism, inequity, and injustice prevalent in our society.

We acknowledge also that the Boston Public Library's Central Library stands on land that was once a water-based ecosystem providing sustenance for the indigenous Massachusetts people *and is a place which has long served as a site of meeting and exchange among nations*. We are committed to land acknowledgements for all locations at which we operate.

We reaffirm this commitment to set the context for our planning, deliberations, and public engagement so that they take place from the spirit of welcome and respect, found in our motto 'free to all.'

Taken from the Institutional Statement Ratified by the Board of Trustees for the Boston Public Library on September 29, 2020.

F&A COMMITTEE

Evelyn Arana Ortiz, Committee Chair

- Welcome Remarks
- Roll Call of Committee Members
- Approval of Meeting Minutes of May 16, 2023 and September 19, 2023

DELEGATION VOTES

Emily Tokarczyk, Chief Financial Officer

A. Multi-Function Printer Contract

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees delegate approval of the Multi-Function Printer (MFP) service and equipment 5-year contract to the Finance and Audit Committee. This contract will be for systemwide printing, scanning and photocopying capabilities for patrons and back of house use, and is a service that must be compatible with our current Pharos “pay-for-print” software. It is estimated that the total 5-year contract should not exceed seven hundred fifty thousand dollars and zero cents (\$750,000).”

B. Newspaper Digitization Contract

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees delegate approval to award a five hundred thousand dollars and zero cents (\$500,000) contract for Newspaper Digitization to the Finance and Audit Committee.”

RECOMMENDATION VOTES

A. Company One Contract

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve the contract with Company One Theatre, 539 Tremont St, Boston, MA 02116 in the amount two hundred fifty thousand dollars and zero cents (\$250,000) over three years for theater productions, programming and community engagement.”

B. Loading Dock Repair Contract

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve the award of a fully bid Ch. 149 construction contract to Structural Preservation Systems, LLC, 1755 Highland Avenue – Building B, Cheshire, CT 06410 in the amount of Four hundred twenty-five thousand five hundred dollars and zero cents (\$425,500) to repair the concrete platform of the Central Library loading dock.”

C. Strategic Planning Consultant Contract

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve the award of a contract to Gensler, One Beacon Street, Boston, MA 02108 not to exceed two hundred thousand dollars and zero cents (\$200,000) for services as a Strategic Planning Consultant.”

FY23 Gift Report

Affiliates	3,764,661.55
The Fund for the Boston Public Library	2,558,415.66
The Associates of the Boston Public Library	1,182,924.32
CityWide Friends	23,321.57
Other	103,710.24
Boston Red Sox (game tickets)	73,450.00
Estate-Miltiades Karamchedis	9,000.00
Donation Boxes	9,582.78
Donation-Grant for DYS Visits	10,000.00
Amazon Smile	251.66
NE Baptist Hospital	900.00
Miscellaneous	525.80

Branch Friend Groups	12,786.57
Friends of Brighton	2,187.91
Friends of Connolly	950.66
Friends of East Boston	750.00
Friends of Egleston	527.00
Friends of Parker Hill	1,840.00
Friends of Grove Hall (zoo passes)	250.00
Friends of Jamaica Plain	2,626.00
Friends of Lower Mills	400.00
Friends of South Boston (zoo passes)	845.00
Friends of West Roxbury	1,815.00
Friends of West End	195.00
Friends of Uphams Corner	400.00
TOTAL	3,881,158.36

New Business

**BOSTON
PUBLIC
LIBRARY**



Evelyn Arana Ortiz, Committee Chair

Public Comment

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- People will be chosen in the order they were received and allowed 2 minutes to speak.
- The Moderator will unmute your mic when you are called on.
- Comments made in chat during meeting will not be acknowledged.
- If follow up is required, please send your contact email or phone number to the Clerk of the Board at pcarver@bpl.org

Adjournment

**BOSTON
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- **Next Committee meeting is scheduled for 1.23.24*

Please check the BPL website for details/changes