All space fees are based on a four-hour period unless noted. Cocktail rates are available only in conjunction with a four-hour space rental. Fees reflect base prices; individual quotes will be provided to reflect full event details. Capacities are subject to change dependent on set-up.

Non-profit organizations must present 501(c) letter to qualify for discounted fee.

**McKIM BUILDING**

Capacity: 1,300 guests
16,000 square feet + Outdoor space
Friday-Sunday evening: $26,000
Non-Profit: $20,800, additional hour: $3,000

**McKIM 2nd FLOOR**
*(Bates Hall, Abbey Room, Boylston Room, Elliott Room)*

Maximum Capacity: 850 guests
Bates Hall Seated Capacity: 330 guests
10,575 square feet
Friday-Sunday evening: $18,000
Non-Profit: $14,400, additional hour: $2,500

**ABBEY ROOM**

Maximum Capacity: 150 guests
Seated Capacity: 100 guests *(70 with dance floor)*
2,145 square feet + Chavannes Gallery
Friday-Sunday evening: $8,500
Non-Profit: $6,800, additional hour: $1,500
2-hour cocktail reception: $5,000
GUASTAVINO ROOM
Maximum Capacity: 200 guests
Seated Capacity: 180 guests *(150 with dance floor)*
3,120 Square Feet
Friday-Sunday evening: $7,500, Mon-Thurs: $6,000
Non-Profit: $6,000, additional hour: $1,500
2-hour cocktail reception: $4,000

COURTYARD
Maximum Capacity: 225 guests, 200 ceremony
*(additional ceremony seating on upper terrace)*
14,062 Square Feet
Friday-Sunday evening, $8,000
Non-Profit: $6,400, additional hour: $1,500
2-hour cocktail reception: $4,500

COURTYARD TEA ROOM
Maximum Capacity: 100 guests, 75 seated
1,470 Square Feet
Monday-Thursday evening: Please contact The Catered Affair for pricing
Friday-Sunday evening: TCA fee + $5,500 BPL fee
*additional space available in Map Room Tea Lounge*
All space fees are based on a four-hour period unless noted. Cocktail rates are available only in conjunction with a four-hour space rental. Fees reflect base prices; individual quotes will be provided to reflect full event details. Capacities are subject to change dependent on set-up.

Non-profit organizations must present 501(c) letter to qualify for discounted fee.

BOYLSTON ST. BUILDING

Maximum Capacity: 1,300 guests
Friday-Sunday evening: $20,000
Non-Profit: $14,800, additional hour: $2,500

BOYLSTON ST. BUILDING
1st FLOOR
(Boylnston Hall, Deferrari Hall, Newsfeed Café)
Maximum Capacity: 900 guests
Seated Capacity: 500 guests
Friday-Sunday evening: $15,000
Non-Profit: $10,000, additional hour: $2,500

NEWSFEED CAFÉ

Please contact The Catered Affair for pricing
Friday-Sunday evening: TCA fee + $5,500 BPL fee
BOYLSTON ST. BUILDING
2nd FLOOR
(Teen Central, Children’s Library, Boylston Lounge)
Maximum Capacity: 500 guests
Friday-Sunday evening: $9,500
Non-Profit: $7,600, additional hour: $2,500

CHILDREN’S ROOM
Maximum Capacity: 150 guests
Friday-Sunday evening: $8,000
Non-Profit: $6,400, additional hour: $1,500
2-hour cocktail reception: $4,000

TEEN CENTRAL
Maximum Capacity: 150 guests
Friday-Sunday evening: $8,000
Non-Profit: $6,400, additional hour: $1,500
2-hour cocktail reception: $4,000

10% Discount available for January-March and Sunday bookings (excluding holiday weekends)
\textit{(may not be combined with non-profit discount)}

Fees include staffing (Custodial, Security, Electrical/HVAC).
Load-in and out coverage estimated as an additional $1,500.
Fees reflect base prices only; individual quotes will be provided to reflect full event details and specific fees.
Event capacity may vary based on final floor plan, menu, and décor selections

700 Boylston Street, Boston, Massachusetts 02116
Special Events Office ● 617.859.2212 ● events@bpl.org
https://www.bpl.org/private-event-space-rental/
ADDITIONAL CHARGES

Additional Restrooms: $500 +

Bates Hall Chair Removal: $2,000

Bates Hall Table Bulb Change: $2,000

Boylston Room: $3,000

Boylston Room Bulb Change: $2,000

Elliott Room: $1,500

Furniture Removal: $250-$2,000

McKim Lobby Use: $1,500

McKim Lobby Desk Removal: $800

McKim Wedding Set-Up Fee: $1,300
(Wedding Suite, Furniture Removal)

Boylston St. Building Wedding Set-Up Fee: $2,000
(Wedding Suite, Furniture Removal)

Updated 5.3.24