

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

**Meeting of the Trustees Finance and Audit Committee
Tuesday, March 11, 2025 at 8:30 a.m.
Held via Zoom**

MINUTES

A meeting of the Boston Public Library Trustees Finance and Audit Committee was held virtually on Tuesday, March 11, 2025, via Zoom at 8:30 a.m.

All members were present at the meeting: Committee Chair Evelyn Arana Ortiz and Committee members: John Hailer (joined at 8:45am), Jeff Hawkins, David Leonard, and Senator Mike Rush

Also, present were Chief Financial Officer Emily Tokarczyk, Clerk of the Board Pamela Carver, BPL staff, and members of the public.

Ms. Arana Ortiz presiding called the Meeting of the Trustees Finance and Audit Committee (“Committee”) to order at 8:38 a.m. There was a slight delay due to technical issues. She read the welcoming EDI statement. Ms. Arana Ortiz explained that Navjeet Bal had recently resigned from the committee due to ongoing schedule constraints in her new role of CEO at Mass Development.

The clerk took a roll call and determined there was a quorum. Everyone was reminded that the meeting was being recorded and how to sign up for Public Comment.

The first matter of business was the approval of the meeting minutes from January 14, 2025. With no edits or comments, the meeting minutes were approved.

Ms. Arana Ortiz explained that the fee for the one-year extension of the auditor contract with Marcum was approximately \$37, 000.

Emily Tokarczyk explained the five annual e-Rate contracts. While three of these contracts were under the threshold that requires committee approval, they were brought before the committee for awareness. The five contracts include: Internet Access Contract for all locations, Layer 2 Connectivity, Network Firewall Replacement, Circulating Wi-Fi Hotspot Expansion, and MBLN Internet Access

The Committee Chair moved to approve the contracts as a slate. The motion was duly made, seconded, and approved via a roll call vote.

VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Seventy-Three Thousand Six Hundred Eighty Dollars (\$73,680.00) with the City of Boston Department of Innovation and Technology, One City Hall Square, Boston, MA 02201.

VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Seventy-Two Thousand Seven Hundred Twenty Dollars (\$72,720.00) with the City of Boston Department of Innovation and Technology, One City Hall Square, Boston, MA 02201.

VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve one-time contract not to exceed Ninety-Five Thousand Four Hundred Fifty-Four Dollars and Twenty-Eight Cents (\$95,454.28) with ConvergeOne, Inc, 12 Hartwell Avenue, Lexington, MA 02421.

VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Forty-Three Thousand Ninety-Two Dollars (\$43,092.00) with T-Mobile, USA, 12920 SE 38th Street, Bellevue, WA 98006.

VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Twenty-Six Thousand Three Hundred Fifty-Two Dollars (\$26,352.00) with CherryRoad Technologies, Inc., 6 Upper Pond Road, 2nd Floor, Parsippany, NJ 07054.

Ms. Tokarczyk explained there were two additional e-Rate contracts presented for approval to recommend to the full Board: Multi-Site Connectivity and MBLN Wi-Fi Network Replacement.

The motion was duly made, seconded, and approved via roll call vote.

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve a one-year contract with option to renew for two additional years, not to exceed Six Hundred Five Thousand Two Hundred Eighty Dollars (\$605,280.00) with the City of Boston Department of Innovation and Technology, One City Hall Square, Boston, MA 02201.

VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve a one-time contract, not to exceed Four Hundred-Ninety Thousand Seven-Hundred Thirty-Six Dollars and Thirty-Five Cents (\$490,736.35) with ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171

Evelyn Arana Ortiz reminded the committee of the scheduled interviews for three Emerging Money Managers, set for April 1, 2025, with NEPC.

Emily Tokarczyk review the Chinatown property purchase and sale agreement for the new Chinatown Branch library. She explained that the information had been received late on Friday, which prevented it from being added to the agenda in time. The topic will be placed on the next week’s Board meeting agenda for consideration and approval.

Ms. Tokarczyk detailed that the purchase and sale of the condo selected for the new location. The cost would not exceed \$11.5 million. The building would be a mixed-use development with housing above it and was approximately Th city would own the title on the building. Renovations are expected to begin in 2027. It was noted that this would be the first of the capital projects involving public housing, subject to procurement laws.

Ms. Arana Ortiz asked for Public Comment for which there were none. With no further business, the meeting was adjourned at 8:51 a.m.

Respectfully Submitted,

Pamela R. Carver, Clerk of the Board