

BPL FINANCE AND AUDIT COMMITTEE

Evelyn Arana, Committee Chair

11.13.25

Members of the Public may sign up for Public Comment via the CHAT by 9:00 a.m.
Comments left in the chat will not be acknowledged. Written comments may be submitted to the Clerk of the Board, pcarver@bpl.org

BPL OPENING STATEMENT

The Trustees of The Boston Public Library reaffirm our commitment to racial equity and to principles of diversity equity and inclusion, more broadly.

The Library is formally committed to becoming an anti-racist organization in response to systemic racism, inequity, and injustice prevalent in our society.

We acknowledge also that the Boston Public Library's Central Library stands on land that was once a water-based ecosystem providing sustenance for the indigenous Massachusett people *and is a place which has long served as a site of meeting and exchange among nations*. We are committed to land acknowledgements for all locations at which we operate.

We reaffirm this commitment to set the context for our planning, deliberations, and public engagement so that they take place from the spirit of welcome and respect, found in our motto 'free to all.'

Taken from the Institutional Statement Ratified by the Board of Trustees for the Boston Public Library on September 29, 2020.

COMMITTEE CHAIR'S REPORT

Evelyn Arana, Committee Chair

- Roll Call of Committee Members
- Approval of the Meeting Minutes of 9.16.25

DISCUSSION TOPICS

Emily Tokarczyk, Chief Financial Officer

- FY25 Gift Report
- Time-Sensitive Collections Acquisition Approval Process

FY25 Gift Report

| Branch Friend Groups | 23,800.00 |
|---|-----------|
| Friends of Brighton | 1,900.00 |
| Friends of Chinatown | 950.00 |
| Friends of Codman Square | 5.00 |
| Friends of East Boston | 800.00 |
| Friends of Egleston | 600.00 |
| Friends of Grove Hall | 250.00 |
| Friends of Honan-Allston | 700.00 |
| Friends of Jamaica Plain | 2,075.00 |
| Friends of Lower Mills | 400.00 |
| Friends of Lower Mills + BI Lahey | 4,680.00 |
| Friends of South Boston | 2,500.00 |
| Friends of South Boston + Colin Joy Project | 7,000.00 |
| Friends of Uphams Corner | 400.00 |
| Friends of West End | 220.00 |
| Friends of West Roxbury | 1,320.00 |

| Primary Philanthropic Partner | 3,666,333.79 |
|--|--------------|
| The Fund for the Boston Public Library | 3,666,333.79 |

| Affiliates | 1,020,738.37 |
|---|--------------|
| The Associates of the Boston Public Library | 1,016,488.37 |
| CityWide Friends | 4,250.00 |

| Other | 73,048.07 |
|-------------------------------|-----------|
| Boston Red Sox (game tickets) | 67,200.00 |
| Donation Boxes | 5,622.07 |
| Miscellaneous | 226.00 |

| TOTAL | 4,783,920.23 |
|-------|--------------|
|-------|--------------|

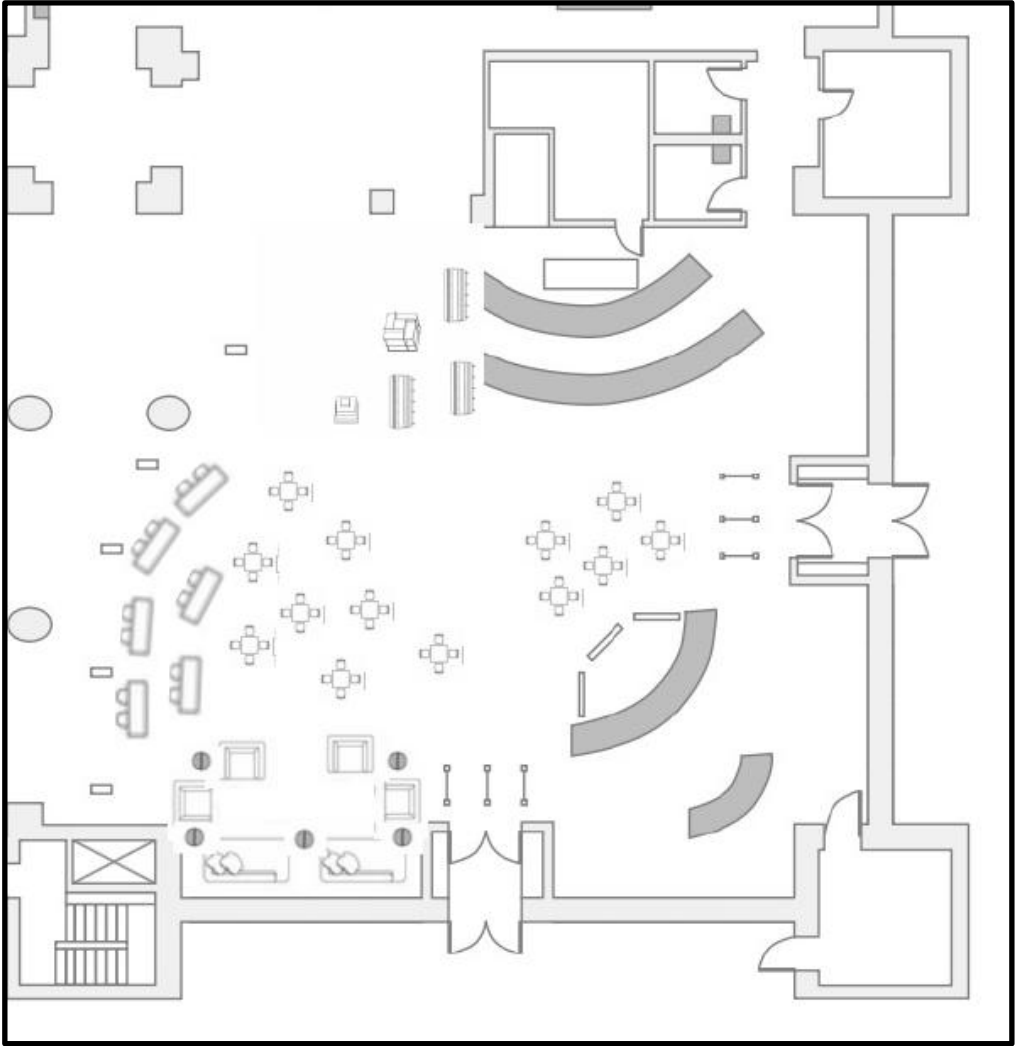
~\$330,000 increase over FY24

Time Sensitive Collections Acquisition Approval Process

PROPOSED PROCESS:

- If an item becomes available outside of the F&A committee meeting window, BPL will send a purchase request and proposal to F&A committee chair. Proposal will include:
 - BPL bidding limit, and funding source
 - Special Collections Manager reasoning behind selection, assessment of rarity, pricing comps
 - Assessment rubric based on [BPL's current Collection Development Policy](#)
 - **For any item exceeding \$100,000**, purchase request and proposal must be sent to F&A Committee Chair AND Trustee Board Chair for approval
 - For any item exceeding \$200,000, standard purchasing approvals apply
- If approval is granted and BPL successfully acquires the item, purchase will be included on the following F&A meeting agenda

Central Retail RFP: Studio 700 *(vision board images)*





STUDIO SIPS
BEVERAGE + BITES BAR
INSIDE STUDIO 700

| | | | |
|-------------------------------------|------------------------------------|---------------------------------|----------------------------------|
| beverages | iced | hot | COMING SMOOTHIE BAR |
| HARMONY SPRINGS SODAS 4.25 | JIM'S ORGANIC COLD BREW LATTE 4.25 | JIM'S ORGANIC COFFEE LATTE 4.25 | BLACK TEA ENGLISH BREAKFAST 4.25 |
| CANNED SODAS 2.75 | AMERICANO 3.25 | AMERICANO 4.00 | BLUE FLOWER EARL GREY 4.25 |
| BOXED WATER 2.50 | MATCHA LATTE 4.25 | CAFFICINO 4.75 | GREEN TEA JASMINE PEARL 4.25 |
| COLD-PRESSED JUICES | CHAI LATTE 4.25 | MATCHA LATTE 5.25 | HERBAL TISANES |
| BACK BAY BLISS (VITAMIN BOOST) 6.00 | HOUSE-MADE LEMONADE 3.50 | CHAI LATTE 5.25 | GINGER LEMON 5.25 |
| BACK BAY BLISS (VITAMIN BOOST) 6.00 | ICED TEA (BLACK OR GREEN) 4.25 | HOT CHOCOLATE 4.75 | MONROO MINT 5.25 |
| BOSTON BEET (VITAMIN BOOST) 6.00 | ICED TEA (HERBAL) 3.75 | MEM'S TEAS 4.75 | BLOOD ORANGE HIBISCUS 5.25 |
| BOSTON BEET (VITAMIN BOOST) 6.00 | | ESPRESSO 2.75 | LEMON CHAMOMILE 5.25 |
| | | | |
| bakery | muffins | bites | |
| ASSORTED TEA BREADS 4.25 | CUPCAKES 3.25 | VEGETABLE BOWL XXX | FRUIT + CHEESE BOX 3.25 |
| BAOGLS 3.75 | COOKIES 3.00 | POWER BOWL XXX | VEGGIE BENTO BOX 5.25 |
| SCONES 4.25 | BROWNIES 5.00 | MAGIC BARS XXX | PROTEIN BENTO BOX 3.00 |
| CROISSANTS 5.00 | CAKES 5.25 | GREEK CHICKEN WRAP XXX | |
| | MAGIC BARS 3.75 | | |
| | YOGURT TWIRL 2.75 | | |
| wine | beer | | |
| SPARKLING WINE XXX | BEER XXX | | |
| WHITE WINE XXX | SPIKED CIDER XXX | | |
| RED WINE XXX | CANNED COCKTAIL XXX | | |



RECOMMENDATION VOTES FOR BOARD APPROVAL

A. BPL Central Library Retail Tenant

VOTED: "that, the Finance and Audit Committee of the Public Library of the City of Boston recommend to approve a contract with The Catered Affair, 70 Ledgewood Place, Rockland, MA 02370 for a term of five years beginning August 2026, contingent on successful contract negotiations."

B. Bridge to McKim Owners Project Manager (OPM) contract

VOTED: "that, the Finance and Audit Committee of the Public Library of the City of Boston recommend to approve a contract with Accenture I & CP of 888 Boylston St., Suite 1300, Boston, MA 02199 a three-year contract not to exceed two million one hundred seventy-seven thousand two hundred dollars and zero cents (\$2,177,200.00)."

New Business

**BOSTON
PUBLIC
LIBRARY**



Public Comment

**BOSTON
PUBLIC
LIBRARY**



- People will be chosen in the order they were received and allowed 2 minutes to speak.
- The Moderator will unmute your mic when you are called on.
- Comments made in chat during meeting will not be acknowledged.
- If follow up is required, please send your contact email or phone number to the Clerk of the Board at pcarver@bpl.org

Adjournment

**BOSTON
PUBLIC
LIBRARY**



- *Please check the BPL website for details/changes of the calendar of meetings*